



**MODERN EDUCATION SOCIETY'S**  
**M.E.S. COLLEGE OF COMMERCE**

VIDYA NAGAR, SIRSI – 581402

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**ANNUAL QUALITY ASSURANCE REPORT**

SUBMITTED TO  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
(NAAC)

BANGALORE – 560072

2013 -14

# The Annual Quality Assurance Report (AQAR) of the IQAC

FOR THE ACADEMIC YEAR 2013-14

## Part – A

### I. Details of the Institution

1.1 Name of the Institution

M.E.S COLLEGE OF COMMERCE, SIRSI

1.2 Address Line 1

VIDYA NAGAR

Address Line 2

COLLEGE ROAD

City/Town

SIRSI – UTTAR KANNADA

State

KARNATAKA

Pin Code

581402

Institution e-mail address

[mescsirsi@gmail.com](mailto:mescsirsi@gmail.com)

Contact Nos.

08384-233098, 236298

Name of the Head of the Institution:

Dr. R.G.Hegde

Tel. No. with STD Code:

08384-233098, 236298

Mobile

9916240769

Name of the IQAC Co-ordinator:

SHRI. SATISH BAADGAONKAR

Mobile:

9743389764

IQAC e-mail address:

[mescsirsi@gmail.com](mailto:mescsirsi@gmail.com)

1.3 NAAC Track ID (For ex. MHCOGN 18879) EC/61/RAR/18

1.4 Website address:

[www.mescc.org](http://www.mescc.org)

Web-link of the AQAR:

[www.mescc.org](http://www.mescc.org) \AQAR2013-14.docx

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

#### 1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	--	03-05-2004	5 YEARS
2	2 <sup>nd</sup> Cycle	B	2.89	15-09-2012	5 YEARS
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.6 Date of Establishment of IQAC :

DD/MM/YYYY

04-07-2004

1.7 AQAR for the year (for example 2010-11)

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- AQAR 1-7-2012 TO 30-6-2013 (01/09/2015)
- AQAR 1-7-2013 TO 30-6-2014 (10/10/2015)
- AQAR \_\_\_\_\_ (DD/MM/YYYY)
- AQAR \_\_\_\_\_ (DD/MM/YYYY)

### 1.9 Institutional Status

University State ☒ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

### 1.10 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

### 1.11 Name of the Affiliating University (for the Colleges)

KARNATAKA UNIVERSITY, DHARWAD

### 1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other ( <i>Specify</i> )	--
UGC-COP Programmes	--		

## **2. IQAC Composition and Activities**

2.1 No. of Teachers	09
2.2 No. of Administrative/Technical staff	01
2.3 No. of students	01
2.4 No. of Management representatives	02
2.5 No. of Alumni	02
2. 6 No. of any other stakeholder and community representatives	--
2.7 No. of Employers/ Industrialists	--
2.8 No. of other External Experts	--
2.9 Total No. of members	15
2.10 No. of IQAC meetings held	04
2.11 No. of meetings with various stakeholders:	No. 01 Faculty 05
Non-Teaching Staff Students	02 Alumni 02 Others 01

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

--

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

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2.14 Significant Activities and contributions made by IQAC

- ❖ Campus Upgradation
- ❖ Maintenance of record of the students with their blood group, so as to arrange for the requirement of the local hospitals.
- ❖ Enhancement in Teaching-Learning process.
- ❖ IQAC is actively involved in faculty development activities by providing facilities to participate in State and National level seminars

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
P.G. CENTER	STARTED
CAMPUS IMPROVEMENT	ACHIEVED

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management

☒

Syndicate

☐

Any other body

☐

Provide the details of the action taken

ACHIEVEMENTS
❖ Miss. Gayatri Kantu and Miss. Shrikala Jade have secured III and VI rank respectively at the Karnatak University Examinations adding glory and crown to our college.
❖ Mr. Sanket Hegde secured 16 <sup>TH</sup> rank at All India Level C.A –I.P.C.C examination held by ICAI, New Delhi during November 2013
❖ Green board and smart board were fixed for PG classes.
❖ Vitrified tiles were laid for flooring the first floor, NSS room, NCC room, Physical Director's chamber, ceramic tiles in the computer lab and corridor.
❖ Installation of LCD multimedia projector for M.Com classes.
❖ The college team won CHAMPIONSHIP during Zonal Level Youth Festival.
❖ Mr. Vinay Hegde became Karnataka University Blue in Yoga. ❖ Miss. Gayatri S Naik , Miss. Soujanya Hegde and Miss. Shrikala Hegde became the University Blues in Ball Badminton. ❖ Mr. Ketan Balur became the University Blue in Shuttle Badminton.
❖ Winner trophy bagged at KUD Single zone Mens' Shuttle Badminton Tournament. ❖ Runner Trophy bagged at KUD Single zone Womens' Ball Badminton Tournament.

## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	--	--	--	--
PG	01	--	--	--
UG	01	--	--	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	03	--	--	--
<b>Total</b>	<b>05</b>	--	--	--
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	Six Semesters
Trimester	--
Annual	--

1.3 Feedback from stakeholders\* Alumni ☒ Parents ☐ Employers ☐ Students ☒  
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes, The Karnataka University, Dharwad updates the syllabus every Three years. The University had introduced three optional subjects. The Institution has adopted Accounts and Finance to enable the students to pursue their higher studies in Professional education.



1.5 Any new Department/Centre introduced during the year. If yes, give details.

Yes, Post Graduation Department

The PG Department was started with the induction of 40 students. During First year 'Human Rights' was given as an Open elective besides other core subjects.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
09	01	08	--	--

2.2 No. of permanent faculty with Ph.D.

03
----

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	02	--	--	--	--	--	--	--	02

2.4 No. of Guest and Visiting faculty and Temporary faculty

11	06	--
----	----	----

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	02	03	01
Presented papers	02	05	--
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

<ul style="list-style-type: none"> <li>❖ Use of ICT.</li> <li>❖ Installation of LCD.</li> <li>❖ Installation of Smart board.</li> <li>❖ Use of PowerPoint Presentation.</li> <li>❖ Assignment of seminars to the students on a particular topic.</li> <li>❖ Arranging group discussion.</li> <li>❖ Visit to the banks</li> <li>❖ Industrial visit by the students who have opted vocational subject of Advertisement, Sales promotion &amp; Salesmanship.</li> <li>❖ Exhibition of project report and the different models of Advertisement of various products such as motor bike, ice creams, readymade garments, cell phones etc.</li> </ul>
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2.7 Total No. of actual teaching days during this academic year

185 days
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2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Conducting Re-Test
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2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

--	--	--
----	----	----

2.10 Average percentage of attendance of students

75%
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2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Com	292	67.8	17.12	1.02	6.84	92.80

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- ❖ The IQAC in its meeting prepares the Annual action plan and makes it known to the Teachers.
- ❖ The chairman of IQAC monitors in the implementation of the action plan through the periodic, academic, and staff meeting and ensures the evaluation of the teaching – learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	--
Others	--

#### 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	06	05	--	07
Technical Staff	--	--	--	--

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- ❖ Establishment of Research Cell to Promote Research atmosphere in the Institution.
- ❖ Free internet facilities to faculty members involved in Research activities.

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	--	--	--	--
Outlay in Rs. Lakhs	--	--	--	--

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	--	--	--
Non-Peer Review Journals	02	--	--
e-Journals	--	--	--
Conference proceedings	--	06	--

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	--	--	--	--
Minor Projects	--	--	--	--
Interdisciplinary Projects	--	--	--	--
Industry sponsored	--	--	--	--
Projects sponsored by the University/ College	--	--	--	--
Students research projects <i>(other than compulsory by the University)</i>	--	--	--	--
Any other(Specify)	--	--	--	--
Total	--	--	--	--

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
DPE  DBT Scheme/funds

3.9 For colleges Autonomy  CPE  DBT Star Scheme   
INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences  
organized by the Institution

Level	International	National	State	University	College
Number	--	--	--	--	--
Sponsoring agencies	--	--	--	--	--

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	--
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

--

--

3.19 No. of Ph.D. awarded by faculty from the Institution

--

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF --

SRF --

Project Fellows --

Any other --

3.21 No. of students Participated in NSS events:

University level 100

State level --

National level --

International level --

3.22 No. of students participated in NCC events:

University level 60

State level --

National level --

International level --

3.23 No. of Awards won in NSS:

University level --

State level --

National level --

International level --

3.24 No. of Awards won in NCC:

University level --

State level --

National level --

International level --

3.25 No. of Extension activities organized

University forum --

College forum --

NCC --

NSS --

Any other --

### 3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- ❖ Blood donation camp by NSS Unit.
- ❖ Special camp by NSS in Rural areas.
- ❖ Tree plantation in college campus by NSS volunteers.
- ❖ AIDS awareness programme.
- ❖ H<sub>1</sub>N<sub>1</sub> awareness programme.
- ❖ Chartered Accountancy Coaching class – CA CPT by leading Practicing Chartered Accountants
- ❖ Health awareness programme.
- ❖ Bank visit.
- ❖ Orientation programme on 'Career Guidance and Placement'.
- ❖ Demo on Business Crafts by Smt. Anjana Bhat.
- ❖ Industrial visit for the students who have opted Advertisement and Salesmanship as a vocational subject.



## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	7 Acres	--	Funding by Management	7 Acres
Class rooms	11	--	Funding by Management	11
Laboratories	02	--	Funding by Management	02
Seminar Halls	01	--	Funding by Management & Contribution by Alumni	01
No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year.	--	--	--	--
Value of the equipment purchased during the year (Rs. in Lakhs)	--	--	--	--
Others	--	--	--	--

#### 4.2 Computerization of administration and library

Office is fully computerized with the installation of 04 computers, 1 scanner, 3 printers. Library is also fully computerized with the installation of 3 computers, 1 scanner and 1 copier machine. Installation of Library software is completed.

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	17097	--	1208	Rs.1,51,379	18305	--
Reference Books	2342	--	22	Rs.7,215	2364	--
e-Books	--	--	--	--	--	--
Journals	17	--	--	--	--	Rs. 50,255
e-Journals	--	--	--	--	--	--
Digital Database	--	--	--	--	--	--
CD & Video	146	--	10	Compliment	156	Rs.4000
Others (specify)	ICT facilities provided to staff and students.					
Total	--	Rs.23,57,414	--	Rs.1,58,594	--	Rs.25,16,008

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	52	02	128 Kbps	02	01	01	04	30KV Generator
Added	04	--	--	--	--	03	--	--
Total	56	02	128 Kbps	02	01	04	04	--

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Yes,

- ❖ Total 50 computers are connected in the LAN and Internet facility is also provided.
- ❖ Internet awareness programme is conducted for the Government High school students.

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.19,200.00
ii) Campus Infrastructure and facilities	Rs. 7725.45
iii) Equipments	Rs.1,30,014.00
iv) Others	Rs.31,088.25
<b>Total :</b>	Rs.1,88,027.70

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC has introduced the concept of 'Induction program' for first year students at the entry level. During induction program, the experts and the senior faculty will enlist the various scholarship facilities from Central, State Govt. and Non-Governmental organizations. They will be informed about the HELPDESK facility in the staffroom.

During induction, the students will be briefed about the Discipline in the campus, minimum 75% attendance, conductance of internal tests, Re-test for those who could not attend the test because of their ill health or any other genuine reason. The students would be made aware of the grievance redressal cell and also about the Mentor System.

#### 5.2 Efforts made by the institution for tracking the progression

- ❖ The students' progression is in positive direction as is witnessed in University ranks bagged by our college, University blues, Winners of various Trophies, University Level best Debaters etc.
- ❖ Preparation of project report for setting up their own Enterprise for the students who have opted Advt. and sales promotion as an optional subject.
- ❖ The details of the students who are walking out of the portals of the college will be collected and the better job opportunities would be intimated to the aspirants.
- ❖ Personal contact would be established with the Alumni and information would be collected as to where do they stand.
- ❖ By arranging Alumni Meet
- ❖ The progression to higher study is also ascertained by tracking the records of Transfer certificates issued.

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
896	40	--	--

#### (b) No. of students outside the state

--
----

#### (c) No. of international students

--
----

Men	No	%	Women	No	%
	414	44.24		522	55.76

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
696	30	01	198	--	925	685	26	03	222	--	936

Demand ratio 1:1.2 Dropout % --

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ❖ Association with local coaching centres for providing coaching and training for competitive examinations.
- ❖ Informing the students about various forthcoming competitive examinations through career guidance and placement cell.

No. of students beneficiaries

218

#### 5.5 No. of students qualified in these examinations

NET	--	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	124

#### 5.6 Details of student counselling and career guidance

- Conducting D-MAT, Entrance examination to Tata Dhan Academy, Madhurai
- Awareness about various courses of Azim Premji Foundation.
- Conducting AMCAT – an online career assessment test.

No. of students benefitted

70

#### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
--	--	--	

#### 5.8 Details of gender sensitization programmes

--

#### 5.9 Students Activities

##### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level 45 National level -- International level --

No. of students participated in cultural events

State/ University level 37 National level -- International level --

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	--	Rs.9,70,890.00
Financial support from other sources	--	Rs. 27,700.00
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: \_\_\_\_\_

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## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

- ❖ Our Vision: “Shaping the students with the educational inputs to meet the challenges of change in socio-economic environment.”
- ❖ Our mission: “Continuous upgradation of knowledge, skills and Human values of our teachers and students.”

#### 6.2 Does the Institution has a management Information System

All the information relating to student admission, examinations, scholarships, salary, and correspondence are with the university and all the related information are through Management Information System.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The University prescribes the curriculum for degree classes and the university updates the syllabus for every three years. As such, the college has no role to play in curriculum design.

##### 6.3.2 Teaching and Learning

For students - spacious and well ventilated class rooms

- Appointment of qualified and dedicated faculty.
- Field visit to industries.
- Well furnished library.
- One day academic orientation by expert trainers.

For staff - The management encourages the faculty to participate in seminars, workshops, conferences and refresher programs.

##### 6.3.3 Examination and Evaluation

- ❖ Two Performance Measuring tests will be conducted during each semester and the performance in the test would be displayed on the Notice board. The students will have to write the assignments and it would be corrected by the course teachers
- ❖ The teachers will also attend valuation work at the University level.

#### 6.3.4 Research and Development

For the faculties who are involved in research activities and publication of papers, the institution provides the library facility and internet facility. Participation in National level and International level seminars and workshops.

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- ❖ Bar coding of library books
- ❖ INFLIBNET facility
- ❖ Volume of books – books worth more than Rs.25 lakh.
- ❖ LAN facility
- ❖ Computers ,Laser printers ,Scanners
- ❖ CC TV
- ❖ Well equipped modern Gym
- ❖ Sports facilities.

#### 6.3.6 Human Resource Management

Decentralization of decision making power and fixation of responsibilities through the constitution of various committees, computerization of all major activities, participatory decision making, felicitating the staff on attaining superannuation, provident fund facility, maternity leave for guest lecturers, Annual increment, casual and earned leave facility are the various highlights of our Institution

#### 6.3.7 Faculty and Staff recruitment

The teaching and non-teaching staff are recruited by the Management having got the approval from the Higher Education Department of Govt. of Karnataka. The appointment would be as per the roster system.

#### 6.3.8 Industry Interaction / Collaboration

- ❖ The institution is accredited by ICAI for conducting CA-CPT and PE coaching classes.
- ❖ The Institution is associated with Deshpande foundation's Centre for Social Entrepreneurship Hubli to promote Social Entrepreneurship among students.
- ❖ The Institution is associated with TATA DHAN Academy for conducting D-MAT entrance examinations for admission to PGDDM course.
- ❖ The Institution is also associated with Forum of Free Enterprise, Mumbai for developing interest among students about recent economic development by organising "A.D. Shroff Memorial Elocution" Competition.
- ❖ The institution has established linkage with IDEIA, Sirsi and Nisarga Trust, Sirsi, HORA, Sirsi for conducting personality Development, Yoga and Naturopathy training for students.

### 6.3.9 Admission of Students

The Institution has an open admission policy as per the roster system of the Govt. of Karnataka.

### 6.4 Welfare schemes for

Teaching	❖ From Jan 1,2014 onwards the new facilities for guest faculty who completed Two years of service are provided		
		VACATION STAFF	NON VACATION STAFF
	Casual Leave	15 days/anum.	15 days/anum.
	Earned Leave	15 days/anum.	30 days/anum.
	Commuted Leave	--	20 days/anum.
	<ul style="list-style-type: none"> <li>❖ Conducive ambience for working.</li> <li>❖ Canteen facility in the campus with separate enclosure for ladies and staff.</li> <li>❖ P.F. facility for Guest Lecturers.</li> <li>❖ Felicitation to staff on being conferred with Doctorate.</li> <li>❖ Reimbursement of expenses for participation in seminars, conferences and workshops.</li> <li>❖ Maternity Leave.</li> <li>❖ Rest room.</li> <li>❖ Auditorium facility with approximately seating capacity of 700 students.</li> <li>❖ Vehicle parking Facility.</li> <li>❖ Annual weightage to guest faculty.</li> <li>❖ Employee Co-Op. Society to meet the financial needs of the staff.</li> <li>❖ Hostel facilities to ladies' staff.</li> <li>❖ Provision of Telephone, Computer, Internet, Xerox and office stationary to the staff.</li> <li>❖ Sports and games facilities, news papers and magazines to ladies hostel in-mates.</li> <li>❖ Group Insurance.</li> </ul>		
Non teaching	All the aforesaid facilities are also available.		
Students	<ul style="list-style-type: none"> <li>❖ First-Aid facility.</li> <li>❖ Group Insurance.</li> <li>❖ Financial support through several scholarships.</li> <li>❖ Xerox facility at concessional rate.</li> <li>❖ Concessional Bus pass facility.</li> <li>❖ Placement cell.</li> <li>❖ Ladies Hostel has well equipped and clean kitchen.</li> <li>❖ Lady students have separate common room with toilets.</li> <li>❖ The student suggestion box is provided.</li> </ul>		

### 6.5 Total corpus fund generated

No



6.6 Whether annual financial audit has been done      Yes ☒      No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Management	Yes	Govt.
Administrative	Yes	Govt.	Yes	Internal Auditor

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes ☐      No ☒

For PG Programmes      Yes ☐      No ☒

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- ❖ Preparation of Calendar of events before the commencement of each semester.
- ❖ Display of syllabus online.
- ❖ Filling up of OMR exam forms.
- ❖ Submission of IA marks online
- ❖ Declaration of results through internet ([www.kud.ac.in](http://www.kud.ac.in))
- ❖ DA and TA of teachers for examination and valuation work increased.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

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6.11 Activities and support from the Alumni Association

- ❖ Financial assistance provided to the poor students in payment of their fees.
- ❖ Uniform is provided to the needy students.
- ❖ Part time jobs provided to our students.

6.12 Activities and support from the Parent – Teacher Association

- ❖ Teachers also provide financial help to poor students in payment of their college fees.
- ❖ Creation of awareness against chewing of tobacco and abuse of alcoholic drinks and drugs.

### 6.13 Development programmes for support staff

- ❖ Computerization of office work with LAN facility.
- ❖ More number of staff are appointed for smooth and effective functioning of office.

### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- ❖ Shramadhan conducted in campus regularly by N.S.S volunteers and students.
- ❖ 'Act of Green' programme was conducted in association with Karnataka Forest Department.
- ❖ Installation of Energy efficient bulbs which would consume less power and more brightness.
- ❖ Awareness about the use of paper bags in place of polythene bags.
- ❖ Messages displayed at prominent places - switch off fans, light and computers.
- ❖ Dustbins kept at classrooms, staff rooms, office and at other prominent places.
- ❖ Display of messages at prominent places warning against the use of cigarettes, chewing of tobacco, ragging, prohibition of mobiles in the campus etc

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- ❖ IBPS coaching to the students appearing for Bank exam.
- ❖ Mentor system for B.Com I, II and III to measure their progress, to get their grievances and to suggest remedies.
- ❖ Personality development programme for B.Com I<sup>st</sup> year students.
- ❖ Practical Account writing for interested students of Final year.
- ❖ Computer literacy programs, in particular, use of INTERNET for high school students.
- ❖ Conductance of ARTHA-MANTHAN District level competitions in debate, economic analysis and quiz.
- ❖ 'Mahila Santwan Vedike' visited our college and deliberated upon the possible areas of sexual harassment and the precautions to be taken to prevent such evil practices.
- ❖ Anti ragging cell propagates the evil effects of ragging menace.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- ❖ For the students who have shortage of attendance, their parents were called and the shortage of attendance and their performance in the internal tests were reported.
- ❖ Book exhibition in the college library for lecturers and students.
- ❖ Salary restructured to motivate the guest faculties.
- ❖ Counselling of lady students by lady counsellor Smt. Mala Giridhar.
- ❖ Laying down of vitrified tiles in library, NCC room, NSS room, Physical Director's chamber and ceramic tiles on corridor.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- ❖ Re test for students who have not attended internal tests due to genuine reasons.
- ❖ Preserving the records of blood group of the students so as to cater to the blood requirement of the needy.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

- ❖ Garden upgrading.
- ❖ Tree plantation – plantation of medicinal plants.
- ❖ Rain water harvesting.

7.5 Whether environmental audit was conducted?      Yes ☐      No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- ❖ S – Providing extra study materials to advanced learners.
- ❖ W – No separate library building.
- ❖ O – To open add-on courses.
- ❖ T – Government not filling up regular vacancies.

## 8. Plans of institution for next year

- ❖ Provision for purified drinking water facility in ladies common room.
- ❖ Motivating the students to join the new and innovative higher education courses offered by various institutes.
- ❖ Installation of Exhaust fans in gents' toilet.

**Shri. Satish S. Baadgaonkar**

**Coordinator, IQAC**

**Prof. R.N. Nayak**

**Signature of the Chairperson, IQAC**

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Dr. R.G.Hegde

M.E.S COLLEGE OF COMMERCE, SIRSI

VIDYA NAGAR

COLLEGE ROAD

SIRSI- UTTAR KANNADA

KARNATAKA

**Subject: Acknowledgement of AQAR**

We are acknowledging the receipt of Online Submission of **Annual Quality Assurance Report (AQAR)** for the year : 2013-14

For any queries related to AQAR, you may kindly contact [capuaqar@gmail.com](mailto:capuaqar@gmail.com) or 080-23005125 (Aqar direct help line).

Wishing you success in your Quality Enhancement incentives.

THANKS WITH REGARDS