



## Yearly Status Report - 2017-2018

### Part A

#### Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	M.E.S. COLLEGE OF COMMERCE
Name of the head of the Institution	R. N. Nayak
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	08384-233098
Mobile no.	9242116124
Registered Email	mesccsirsi@gmail.com
Alternate Email	nayakravi1511@gmail.com
Address	M.E.S.College of Commerce, Vidyanagar,Hubli Road,Sirsi
City/Town	Sirsi
State/UT	Karnataka
Pincode	581402

<b>2. Institutional Status</b>																									
Affiliated / Constituent			Affiliated																						
Type of Institution			Co-education																						
Location			Semi-urban																						
Financial Status			Self financed and grant-in-aid																						
Name of the IQAC co-ordinator/Director			Prof.S.S.Baadgoankar																						
Phone no/Alternate Phone no.			08384233098																						
Mobile no.			9741032977																						
Registered Email			drsudhakarkhegde@gmail.com																						
Alternate Email			mesccsirsi@gmail.com																						
<b>3. Website Address</b>																									
Web-link of the AQAR: (Previous Academic Year)			<a href="http://mesccsirsi.co.in/aqar">http://mesccsirsi.co.in/aqar</a>																						
<b>4. Whether Academic Calendar prepared during the year</b>			Yes																						
if yes,whether it is uploaded in the institutional website: Weblink :			<a href="http://mesccsirsi.co.in/academic-calendar">http://mesccsirsi.co.in/academic-calendar</a>																						
<b>5. Accrediation Details</b>																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>B</td> <td>2.89</td> <td>2012</td> <td>13-Sep-2012</td> <td>04-Sep-2017</td> </tr> <tr> <td>3</td> <td>C</td> <td>2.00</td> <td>2019</td> <td>28-Mar-2019</td> <td>27-Mar-2024</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	B	2.89	2012	13-Sep-2012	04-Sep-2017	3	C	2.00	2019	28-Mar-2019	27-Mar-2024
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<b>6. Date of Establishment of IQAC</b>			04-Jul-2004																						
<b>7. Internal Quality Assurance System</b>																									
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Manjuguni	10	
Health Check-up Camp	12-Jun-2018 6	1000
Blood Donation Camp	12-Mar-2018 3	56
International Womens Day	12-Aug-2020 2	450
Tree Plantation Programme	12-Jul-2018 2	84
Swachh Bharat Abhiyan	16-Jan-2018 4	118
De-Addiction and Values for Healthy Society	20-Sep-2017 2	200
Save Energy Oath Taking Programme	08-Oct-2018 1	65
AIDS Awareness	12-Dec-2017 1	65
<a href="#">View File</a>		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	Nil	Nil	2018 0	0
No Files Uploaded !!!				

<b>9. Whether composition of IQAC as per latest NAAC guidelines:</b>	Yes
Upload latest notification of formation of IQAC	<a href="#">View File</a>
<b>10. Number of IQAC meetings held during the year :</b>	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	<a href="#">View File</a>
<b>11. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<b>12. Significant contributions made by IQAC during the current year(maximum five bullets)</b>	

- Promotion of Research Activity.
- Social Services through various functionaries: NSS, NCC and Youth Red Cross.
- Renovation of multipurpose auditorium
- Extension of ESI facility to management staff.
- Rain water harvesting Project

[View File](#)

**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Research and Extension Activities	1. Faculty members have participated in National Seminars and Conferences and published Research articles. 2. Organised N.S.S. special camp of seven days duration.
Social Services through various functionaries	1. Tree Plantation in the campus of the institution. 2. Cleaning of Campus under "Swachh Bharat Abhiyan".
Safety Awareness Programme	1. Organised Road safety Awareness programme under "National Road safety Awareness week".
Rainwater harvesting	1. Rainwater harvesting project at MES Ladies Hostel was started.
Mid-day meal and Breakfast facilities to the Students	Mid-day meal and Breakfast facilities to the Students
<a href="#">View File</a>	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
College Sub Committee	23-Mar-2019

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

Yes

Date of Visit

18-Mar-2019

**16. Whether institutional data submitted to AISHE:**

Yes

Year of Submission

2018

Date of Submission

26-Feb-2018

17. Does the Institution have Management Information System ?	No
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## Part B

### CRITERION I – CURRICULAR ASPECTS

#### 1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The Institution is affiliated to Karnatak University, Dharwad. The Institution follows and adopts the University prescribed curriculum. The Academic schedule for UG and PG courses is prescribed by the University detailing out the date of commencement and closure of the semesters. Based on this, college prepares the calendar of events. The different subjects will be allotted to the faculty members by eliciting their competence. Exhaustive Teaching Plan is prepared by respective subject teachers at the beginning of the semester and submit the same to the Principal. At the end of every month, every faculty has to get scrutinized the daily dairy by the Principal. The Time Table Committee in consultation with IQAC, prepares the Time Table and will be notified on the Notice Board well in advance. The concerned course teachers will prepare teaching plan in their respective subjects. Further, for the effective delivery of curriculum, e-learning resources are utilised effectively with the help of LCD and smartboard. To get practical know how, some of the extra exercises are given to students and taught them accordingly - Computer Applications in Business, Business Statistics, Commercial Arithmetic, Income Tax and Costing, etc. The regular monitoring of the curriculum delivery by respective faculty member is keenly observed by the Principal in coordination with IQAC. A 360° Performance Appraisal is made and it is submitted to the management. The Examination Committee conducts two Internal Assessment tests and Assignments and after the completion of Assessment, uploads the final internal marks on the University Website portal. CBCS pattern is not yet initiated by the Karnatak University, Dharwad for UG programme but it has been introduced for PG courses. The PG students as part of their completion of PG Programme must undergo Project Viva-Voce in the PG Department of Studies in Commerce, Karnatak University Dharwad. For Students, Special Guest Lecture on recent trends in the field of Commerce is deliberated by the experts. The Institution issues Computer Certificate to the students stating the different packages covered after completion of their degree. With the above curricular planning and implementation, our Institution has produced a good number of Chartered Accountants, Company Secretaries and further as a feather to its cap, it had a good number of Laurels, University Rank holders, University Blues which could be ascertained having gone through our Academic Track Record.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Nil	Nil	04/12/2018	0	Nil	Nil

#### 1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BCom	Nil	04/12/2018

No file uploaded.

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Nil	04/12/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Nil	04/12/2018	0
No file uploaded.		

1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MCom	Account and Taxation	49
<a href="#">View File</a>		

### 1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Structural feedback will be collected from students on the performance appraisal of the teachers. The management also collects self appraisal report from the teachers and it would be analysed and necessary suggestions would be communicated to the employees to enable them towards improvements.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	Commerce	360	400	359
MCom	Accounting and Finance	50	100	45

**2.2 – Catering to Student Diversity****2.2.1 – Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	1055	94	21	4	2

**2.3 – Teaching - Learning Process****2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	15	5	3	2	2

[View File of ICT Tools and resources](#)[View File of E-resources and techniques used](#)**2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)**

The college has adopted a well established Mentor system since 2005, which is known as 'Counseling and Mentoring Record' (CMR) for monitoring and mentoring the students' activity. Mentoring has emerged as a strong response to the youths in recent years. It primarily focuses on establishing rapport between the faculties and the students. The mentor sheets are provided by the college and the students enter their details which are verified by the mentor. The Mentor teachers counsel the learners in bridging the gap between different sensibilities that ensures intellectual and emotional inclusiveness. The teaching faculty even monitors the attendance of their mentee learners and counsels them to be regular to the classes. The new students get the benefit of quick acquaintance with the various facilities available in the institution. Confidence is instilled in them by often reminding of their strength and opportunities. Financial assistance is also extended by the faculty to the learners in dire need during the time of admission / filling the examination forms and the like. The dropout vulnerable students are also counseled during the mentoring sessions. The mentor sheets are maintained, that carries the progress details of the mentee. Mentor meets the mentees regularly. Every teacher mentor is assigned with the responsibility of looking after 10 to 15 students as they enter the institution. The mentor counsels and guides the learners till they move out of the portals of the institution, on getting graduated. Counseling by professional counselors was also arranged for the needy. The Mentors discuss the performance of the students, and if found necessary, communicate the same to the parents. The academic performance of the mentee is regularly monitored and guided for the improvement. The mentor system also addresses the students' grievances regarding semester examinations. Mentor teachers review the performance of the students assigned to them and instill confidence among slow learners and extend more opportunities to advanced learners. The formal or informal meetings are taken by the mentor with his / her mentees in realizing all these. The Mentor keeps a record of the personal details of the students including address, contact number, interest in extracurricular activities, etc. and overall academic performance and progress in the mentor sheet. This documentation assists him/her in effective counseling and also in evaluating the same. This will not just help in tracking out the academic growth of the students but also later helps in tracing the alumni. Once the student develops a rapport with the teachers, he/she opens up and interacts comfortably that itself solves various issues that might have developed due to lack of communication. Several socio-economic problems, individual strengths, and weaknesses, grievances, etc. everything of the students gets the focus once the proper communication gets established. This then helps in addressing their problems and also in nurturing their unique talents. Personalized professional / career guidance is also given to students. Mentoring also helps in motivating them to higher studies and entrepreneurship. Thus the mentoring lubricates the system and ensures the smooth functioning of the institution.

Number of students enrolled in the

Number of fulltime teachers

Mentor : Mentee Ratio

institution		
1139	25	1:45

## 2.4 – Teacher Profile and Quality

### 2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
11	7	5	7	0

### 2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2018	Nil	Professor	Nil
No file uploaded.			

## 2.5 – Evaluation Process and Reforms

### 2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BCom	BCom	VI Sem	29/04/2017	05/07/2017
MCom	MCom	IV Sem	05/05/2018	12/07/2018
<a href="#">View File</a>				

### 2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The internal assessment is carried out as per the pattern prescribed by the affiliating university. At present for undergraduate students, internal evaluation is for 20 of marks and for post graduate students for 25 of the marks in each subject. The evaluation is to be made on the basis of two internal tests, one assignment and attendance in each semester. The first internal test is conducted at the completion of 8 weeks and second one after 12 weeks of each semester. The following strategies have been adopted by the institution for maintaining transparency in the internal evaluation system: • A separate Examinations Committee is formed to look in to the issues relating to internal assessment. • Teachers inform the students about the pattern of the internal examinations well in advance. • The examination notices are displayed well in advance and sufficient time is given to students for preparation. • Two sets of question papers are to be set by the teacher out of which one set will be randomly selected by the Chairman of the examination committee to maintain confidentiality about the question paper. • The question paper will be printed outside the college and secrecy is maintained about the place where it will be printed. • The sealed question paper bundle will be kept in safe custody in principal's chamber. • The question paper bundle is opened 30 minutes before the commencement of examination for supply to examination halls. • Seating arrangement for the students is made in such a way that no malpractice takes place. • The students are monitored closely by the examination supervisors and also through CCTV.

### 2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250

words)

Academic calendar prepared and adhered for conduct of examinations and other related matters. The institution follows the guidelines of affiliating university for continuous evaluation of students. The present system of CIE consists of two internal tests and one assignment for each subject. The first internal test is conducted after completion of 8 weeks and the second one after the completion of 12 weeks of each semester. Assignment/ Project work topics are announced well in advance, stipulating the deadline for submission. Evaluation of test papers and assignments will be done in time and IA marks are submitted to the university promptly.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://mesccsirsi.co.in/po-pso-cso>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
M.Com	MCom	Accounting and Finance	45	45	100
B.Com	BCom	Commerce	351	342	97.43
<a href="#">View File</a>					

## 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://mesccsirsi.co.in/sssr-2>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Major Projects	0	Nil	0	0
No file uploaded.				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	04/12/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Ball Badminton	Akshata Hegde	KUD	16/01/2018	University Blue/Sports and Games

Ball Badminton	Manoj V Hegde	KUD	12/12/2017	University Blue/Sports and Games
Ball Badminton	Pramath S. Hegde	KUD	12/12/2017	University Blue/Sports and Games
Chess	Vinayak V.Hegde	KUD	06/10/2017	University Blue/Sports and Games
Ball Badminton(Men)	Pramath S. Hegde team	KUD	11/10/2017	Runner Up/Sports and Games
Ball Badminton(Women)	Akshata Hegde and team	KUD	15/01/2018	IIIrd Place/Sports and Games
Volleyball(Women)	Raksheetta Hegde and team	KUD	27/11/2017	IIIrd Place/Sports and Games
Chess(Men)	Vinayak V.Hegde and team	KUD	22/09/2017	IIIrd Place/Sports and Games
Table Tennis(Men)	Varun Gouli	KUD	09/02/2018	Runner Up Zonals/Sports and Games
<a href="#">View File</a>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	04/12/2018
No file uploaded.					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Nil	0	0
No file uploaded.			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
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<b>Economics</b>	<b>4</b>
<a href="#">View File</a>	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2017	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	0
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	2	2	0	0
Presented papers	2	2	0	0
<a href="#">View File</a>				

### 3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Road Jatha regarding Road Safety Programme	NSS NCC	15	72
Swachh Bharat Abhiyan	NSS NCC	22	118
Tree Plantation Programme	NSS NCC	21	84
Health Check-up Camp	NSS IMA Members	22	1000
Blood Donation Camp	TSS Sirsi	5	20
<a href="#">View File</a>			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Nil	Nil	Nil	0
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Nil	Nil	Nil	0	0
No file uploaded.				

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	04/12/2018	04/12/2018	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	04/12/2018	Nil	0
No file uploaded.			

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1.5	0.69

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing

Classrooms with LCD facilities	Existing
Classrooms with Wi-Fi OR LAN	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
<a href="#">View File</a>	

## 4.2 – Library as a Learning Resource

### 4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Nil	Partially	Nil	2018

### 4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	23600	2095127	658	174000	24258	2269127
Reference Books	2519	1128146	35	11000	2554	1139146
Journals	18	53205	0	0	18	53205
<a href="#">View File</a>						

### 4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	04/12/2018
No file uploaded.			

## 4.3 – IT Infrastructure

### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	94	3	4	4	3	23	7	100	0
Added	1	0	0	0	0	1	0	0	0
Total	95	3	4	4	3	24	7	100	0

### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS
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### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility

Nil	Nil
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#### 4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
8.12	25.86	50.96	8.76

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The physical facilities such as classrooms, library and laboratories, etc are made available to the students. All the students pay fees for various facilities as per the norms of institution and university. Our institution is spread over a vast area of 7 acres which enables us to have sufficient physical facilities. This has enabled the institution to have spacious vehicle shed, canteen, ladies hostel, auditorium, play ground etc. Our institution has three well equipped computer labs along with UPS power backup and other facilities. We provide fire extinguisher equipment CCTV surveillance monitoring system, scanning and printing, browsing facilities, an integrated Wi-Fi facility, ICT enabled classrooms for the use of our staff as well as students. Our library helps the students to meet the new challenges. In order to satisfy the varied academic and the extracurricular needs of the students and the teachers, our library has a collection of wide variety of books, textbooks and reference books. Rare books, journals and news papers are also made available to the needy. The library provides UGC Book Bank Scheme, old question papers, reading room, display of new arrivals, internet facility to the learners. The institution has subscription to N-List database. OPAC is established. Reprography facility is also made available in the central library. In our institution we support and encourage sports by providing different facilities for indoor and outdoor games. We have a multipurpose auditorium which is used to conduct indoor games like Shuttle Badminton, Table Tennis, Chess etc. Our students are utilizing playground for Athletics, Ball Badminton, Volleyball, Cricket, Kabaddi etc. District Stadium is used by our college to conduct inter collegiate tournaments. Necessary sports materials are purchased every year. Our institution produced champion laurels in the form of University Blues, national level players etc. Sports champions are being honored and felicitated by Alumni, Management and Institution.

<http://mesccsirsi.co.in/facilities-maintenance>

#### CRITERION V – STUDENT SUPPORT AND PROGRESSION

##### 5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowment Prize	25	25809
Financial Support from Other Sources			
a) National	Govt. of Karnataka Dept. of Social welfare, Backward community fee	231	1096445

	concession, ST scholarship		
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Career opportunity in Commerce	02/02/2018	93	Dr.G.A.Hegde, Sonde
<a href="#">View File</a>			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	IBPS Coaching	26	0	10	10
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

## 5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
RNS Motors	20	15	KPMG Bengaluru, IBM Bengaluru, Flipkart Pvt Ltd, Bengaluru, JP Morgan Chase Co. Bengaluru	96	76
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2018	118	B.Com	Commerce	KH Srinivasa Institute Of PG Studies Sagar ,JSS Banashankari Arts, Commerce and S Kgubbi Science college Dharwad,PG Department Of Commerce, KUD Dharwad	M.Com,MBA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year  
(eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
7th Inter Collegiate level P.S.Kamat Memorial Debate Competition	Taluka Level	15

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### 5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Nil	National	0	0	0	Nil

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

During every academic year, the student representatives for union and gymkhana are democratically elected by students for each class. Lady representatives are elected on the basis of their merit and participation in extracurricular activities. All students' representatives actively participate in various activities and programmes conducted by the college committees. The various council and representative committees in MESCC UNION 1. IQAC Comprises of management representatives, teachers, alumni, and students representatives. It acts as a backbone for the effective conductance of academic and non- academic activities in meeting with the academic, infrastructural requirements. 2. Planning forum It conducts The A.D Shroff Memorial Interclass Elocution competition annually for students to enhance their speaking talent. 3. Debate and literary circle In view of the critical significance of language skills in globalized world , this committee helps students to participate in activities

like debate ,group discussion and quiz to develop their overall personality. 4. Arts Circle All the cultural activities in the college such as fresher's day, annual cultural festival are co-ordinated by this committee. 5. Youth Red Cross Blood donation camp arranged in the college with active participation of students and lecturers in collaboration with local hospitals. 6. Women's forum The objectives of this forum is to empower women and lady students in academia through imparting educational, awareness training programme to strengthen them towards leadership and self motivation to lead a confident life. 7. Youth festival Offers opportunities for talented students to participate in cultural activities and showcase their talents at various levels as zonal level, inter zonal level. Some of the stallwarts have become artists. 8. Centre for ED Guidance Help the students to build better career through counselling, training and motivation. It also helps the young buds to become entrepreneurs. 9. Anti Ragging committee The institution has anti ragging committee which will minutely observe the behavior of the students. Fortunately not even a single incident was reported. 10. N.S.S Our college N.S.S volunteers work for social welfare and provide services to society, create awareness such as Health, Hygiene etc. 11. N.C.C : NCC to inculcate the spirit of patriotism, self-discipline and effective leadership Gymkhana Sports Committee Motivating the students to participate in various college level, intercollegiate level and university level sports competitions like Chess, Athletics, Volley ball, Table tennis, Yoga, Cricket, BBT etc.

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

#### CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

##### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college promotes culture of participative management. The Head of the Institution in consultation with IQAC, senior staff chalk out the planning and implementation of various activities for the academic time frame. To decentralise and participative management the decisions are taken by the committees on the concerned issues unanimously with the consent of each member of the Committee. Committees comprise of teachers and nonteaching staff. Several committees are constituted by the Principal for managing various functions of the college. Some of the prominent committees in the college are (a) Admission Committee (b) Time Table Committee (c) Attendance Committee (d) Examination Committee (e) Website and Union Gymkhana (comprising of student representatives). Admission Committee: Management has decentralised the process of administration. Admission committee comprises of all the teachers and through the process of counselling the admission will be finalised. Time Table Committee: After allotment of subjects looking to the proficiency of teachers

the, time table committee prepares the time table comprising of both theory as well as practical. Its implementation will be minutely monitored. Attendance Committee: The Institution has software for upkeep of attendance records. The students of shortage of attendance will be initially summoned and further their parents would be intimated about shortage of attendance of their wards. Filling up of OMR forms will be in adherence to norms prescribed by the University.

Examination Committee: It looks after the successful conduct of Internal Assessment and Semester Exams. It conducts two internal tests and assignments would be given to the students. The statement of marks will be displayed on the Notice board and having rectified the mistakes if any will be corrected and sent to the University. Similarly, Anti-Ragging Committee, RUSA Committee, Staff-Student Grievance Redressal Committee, Website Committee, Internal Complaints Committee play their respective roles. Each committee acts as an independent body and functions within the larger structure of the College. The Convener / Coordinator ensures the activities of the committees are carried out in accordance with the ethics of the College.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

## 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Research and Development	The College plans to transform itself from a teaching centric to learning centric where research becomes the focal point around which quality learning will emerge. It also looks towards providing quality and inclusive education focusing on developing the latest and most relevant areas with appropriate use of technology. Teachers are regularly participating and presenting research papers in National and International Seminar and Conferences.
Examination and Evaluation	The internal assessment is carried out as per the pattern prescribed by the university. At present for UG students IA is for 20 of marks and PG students for 25 of the marks in each subject. The formative assessment of each student in each subject is evaluated by developing a data of the performance in the semester wise results in the mentoring system. The examination result analysis highlighting the aspects like number of students appeared / the highest scoring in each subject / number of distinctions / first class / second class and pass percentage are done.
Teaching and Learning	Keeping in mind the course objectives and needs of the students, various methods have been evolved to make the learning more student centric. •

	<p>Students are encouraged to participate in seminars, workshops, inter collegiate activities. • Sufficient numbers of computers are provided with internet facility in the library, computer lab and other departments. • New arrivals in the library would be exhibited on the Notice board. • For PG students Project works/field works are invariably undertaken from the learners. • Organisation of enrichment programmes like group discussions, expert lectures etc are systematically undertaken.</p>
Curriculum Development	<p>The Institution is affiliated to Karnatak University, Dharwad. The Institution follows and adopts the University prescribed curriculum. The Academic schedule for UG and PG courses is prescribed by the University detailing out the date of commencement and closure of the semesters.</p>
Library, ICT and Physical Infrastructure / Instrumentation	<p>• New reference books are purchased in each subject and are made available to the students. • Research journals, periodicals, competitive examinations/chronicles/reviews help the learners in the direction of taking up research and competitive examinations. • ICT facility is continued and Xerox facility is extended to the students. • A few of UG and the PG departments have maintained separate departmental libraries. • Books published by leading national publications covering NET, SLET, JRF and Civil Services Examination, INFLIBNET facility, OPAC, Bar Coding and Digital Library. • Previous years' Question papers are made available, as a learner friendly gesture. • Each student is provided with 5 books under the UGC bookbank scheme. • Two library cards are issued to each learner to borrow the books</p>
Human Resource Management	<p>The Institution is committed to human excellence. Values of social justice, equality, fraternity, freedom and inclusiveness are cultivated among its staff and students through various activities on and off the campus through training and academic programs. Students and staff are encouraged to conduct research, focused on problems faced by the city, the state, and the nation. The learners participate in public rallies and organize public</p>

	awareness programs through functionaries like NCC, NSS and Red Cross.
Industry Interaction / Collaboration	The Institution invites Industrial experts and arranges interaction with the experts. The students of PG departments will visit various Industrial units to collect the necessary data and information for the completion of their project works.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The institution is striving continuously to achieve easy connectivity among all the stakeholders making use of all the necessary digital devices and technology.
Administration	The main purpose of introducing e-governance in the institution is to enhance quality education and also to improve the efficiency of functioning. This improvement is continuously being pursued by the institution. The institution has made the administration more effective in terms of better service, effective communication, quick service, and transparency.
Finance and Accounts	The newly installed office software has enhanced the efficiency of the financial transactions and maintaining the accounts thus achieving the e-governance in finance and accounts.
Student Admission and Support	Information regarding each student is digitally documented from admission to the examination results.
Examination	Examination result analyzing software is updated to increase the efficiency of the students.

### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2018	Nil	Nil	04/12/2018	04/12/2018	0	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Nil	0	04/12/2018	04/12/2018	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	1	1	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
04- PF, ESI, Accidental Insurance, Group Insurance	04- PF, ESI, Accidental Insurance, Group Insurance	03- Accidental Insurance Endowment, Scholarship

## 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The accounts of our institution are audited every year by CA. The financial auditor vouches and submits the Audit Report to the management together with the Auditor's observations. In addition to the regular internal audit conducted every year, the government machinery also conducts periodical financial audit and the report will be submitted to the government. The accounts of NSS are audited every year. In respect of UGC grants, the utilisation report of purchases duly signed by the CA has to be sent to the UGC. To maintain transparency the transactions are carried through cheque/draft. No external audit has been conducted.
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6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Philanthropies	0.1	Maintenance and salary grant
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6.4.3 – Total corpus fund generated

114620
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## 6.5 – Internal Quality Assurance System

#### 6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Government, University Management Government, University Management
Administrative	No		Yes	Government, University Management Government, University Management

#### 6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Though the official Parent-Teacher Association is not constructed, activities are conducted in this regard: 1. The Principal and Admission Committee, Teachers interact with every parent in the beginning of the academic year and inform them regarding the college and the courses offered. Also, the committee listens to the suggestions given by the parents. 2. During mentoring the students, the Mentor teacher interacts with the parents of his / her mentee. 3. For any cases of attendance shortage identified in the beginning of the semesters, the Principal asks the students to invite their parents to the college. Principal discusses the issue with such Parents and also makes them interact with the subject teachers to solve the issues.

#### 6.5.3 – Development programmes for support staff (at least three)

Principal and the College Sub-Committee occasionally make informal meetings with the support staff. They used to guide them regarding the work culture and also address their grievances. Supporting staff working in the office are guided by the Principal and office superintendent, whereas those working in the different departments suitably by the respective Heads of the Departments

#### 6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Rainwater harvesting project at MES Ladies Hostel is in the pipeline and is expected to be operational by the forthcoming rainy season i.e. around June-July 2019. This mega project once implemented will certainly be the best remedy for the water problems at the Hostel during summer. This will recharge the groundwater level of the surrounding vicinity. 2) The arrangement has been done to provide a healthy and hygienic midday meal facility inside the campus in a subsidized price for the students in the college canteen. 3) Initiatives have been taken to enhance the knowledge level of the learners by introducing new strategies in teaching methods. Efforts have been made to develop skills among the learners focusing upon orienting them in skill development.

#### 6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

#### 6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality	Date of	Duration From	Duration To	Number of
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	initiative by IQAC	conducting IQAC			participants
2018	Aids Awareness Programme	12/12/2018	14/02/2018	14/02/2018	85
2018	Blood Donation Awareness	14/03/2018	15/03/2018	15/03/2018	82
2018	International Womens Day Celebration	12/03/2018	13/03/2018	13/03/2018	75
2018	Essay Writing Competition on Blood Donation Awareness	24/03/2018	27/03/2018	27/03/2018	16
2018	Career Opportunities in Commerce	01/02/2018	02/02/2018	02/02/2018	93
2018	Lecture and Interaction on M H Awareness	14/02/2018	15/02/2018	15/02/2018	81
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## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Nil	04/12/2018	04/12/2018	0	0

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
An eco friendly campus was created and sustained with the clear cut goals and priorities in the management of water resources and energy sources 1. Adopted the scientific rainwater harvesting project by creating pits, in the ladies hostel campus. 2. Adapted an effective waste collection and disposal system. 3. The institution has solar water heater with stainless steel tank -500 litres capacity in the ladies hostel.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	Yes	0
Braille Software/facilities	No	0

Rest Rooms	Yes	0
Scribes for examination	No	0
Special skill development for differently abled students	No	0
Any other similar facility	No	0

#### 7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	0	0	04/12/2018	0	Nil	0	0
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#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Prospectus	07/06/2018	Prospectus contains, Vision of the Institution, Mission of the Institution, Office Timings, Management Structures, Information regarding Teaching staff Members, Information of Non teaching staff and also contains Information regarding Temporary teaching staffs. The Prospectus has Information of Shalmala Women's hostel facilities and it's staffs, It also manifests Curricular and co-curricular activities. The Prospectus emphasises on available Educational Facilities and Undergraduate and post graduate admission procedures. The prospectus also contains the information on Fees structure, and other facilities such as sports, library etc. It also includes many disciplinary activities related to student's

mandatory attendance and exams.

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Vivekananda Jayanthi	12/01/2018	12/01/2018	850

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#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Plastic free campus
- Digitalization of the Office administration and thereby gradual reduction in the usage of Papers
- Public Transport used by Staff and Students
- Greenery atmosphere
- Avoiding the use of decorative lights
- Using LED bulbs

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Endowment prizes: The institution has installed endowment prizes in order to identify and encourage the academic Excellency of the students. With the help of interest amount on the principal amount contributed by the philanthropists, the prizes would be distributed among the selected students. 2. Blood Donation There are many hospitals situated near to our college. Whenever they are in need of blood for patients they are always relying on our college blood donors. Blood donation is one of the most important which can save one's life. The NCC cadets, NSS voluntaries and Red Cross and Youth Red Cross voluntaries and all the students of our institution are regularly donating their blood. We have conducted many blood donation camps, which is a very noble event of our college. Our students are ready to donate their blood at any time during emergencies. The E-mail address and contact number have been recorded and maintained in the college to reach our students instantly.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://mesccsirsi.co.in/best-practices-and-institutional-distinctiveness>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

We have produced N number of successful professionals like CAs, Lawyers, Management experts, Lecturers etc. We have students not only from Sirsi Taluk, but also from many places from various districts. Even though there are many other colleges situated in and around the city, number of student inflow to our college is increasing year on year, eventually our result also. Our college is equally encouraging curricular, co-curricular and social activities. VISION: Shaping the students with the educational inputs to meet the challenges of change in socioeconomic environment MISSION: Continuous upgradation of knowledge, skill and human values of our teachers and students. We are very much aware of our responsibility to our students and do our very best to provide a most friendly and growth oriented ambience for them. We do everything in our capacity to ensure excellent standards that would secure them leadership in tomorrow's challenging world. The vision behind the establishment of the college is to spread the light of knowledge and wisdom to kindle the ardour of faith does justice by Forming men and women for others who are: Academically accomplished Emotionally balanced Morally upright Socially responsible Ecologically sensitive Professionally dedicated INTEGRAL FORMATION: National

Awareness is fostered through talks and seminars related to the building up of the nation and National Days are observed NSS and NCC cadets involving in various social activities Extension Activities and Outreach Programs are focused on the integral formation of the students STRIVE FOR TRUTH AND SERVICE: We provide quality education to our students Integrity and transparency are reflected in all the endeavours of the institution from the Admission process up to the conformant of Degree /placement and even beyond The institution stands for humanity, for tolerance, for reason, for the adventure of ideas and for the search for truth. For this we create an environment that fosters teamwork, cooperation and mutual support The institution believes in the policy of inclusion and promotes the nation building qualities of equality, justice and fraternity. The commitment and the dedication of management and faculty members enabled the college to thrive well over the years. It is considered as leader in heralding best of education in commerce at university level. Our institute offers quality education by charging less fees. It is possible only when the institution wants to Page 94/108 23-03-2019 11:03:36 Self Study Report of M.E.S. COLLEGE OF COMMERCE serve the cause of good education without exploiting the ignorance of people. Later We felt the necessity of post-graduation in commerce and established M.com during the year 2013-14 to promote higher education in commerce as priority area. Our institution, through quality education lays better foundation to students aspiring for professional courses like CAs, CMA, CS, MBA and others. In spite of great demand for the UG and PG offered, our institution sticks to its vision of providing the need based education at affordable charges. Therefore, the thrust area of the management of the institution is to serve people of oppressed categories without exploiting them under the

Provide the weblink of the institution

<http://mesccsirsi.co.in/best-practices-and-institutional-distinctiveness>

## 8.Future Plans of Actions for Next Academic Year

? Organising Teachers training programme. ? Installation of CC cameras in the campus. ? Renovation of Auditorium. ? Beautification of campus ? Rain water harvesting in the campus. ? Conducting Extra curricular activities in the college.