



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

| | | |
|--|-----------------------------------|--|
| 1.Name of the Institution | | M.E.S.College of Commerce,Sirsi |
| • Name of the Head of the institution | Prof.S.S.Baadgoankar | |
| • Designation | Principal | |
| • Does the institution function from its own campus? | Yes | |
| • Phone no./Alternate phone no. | 08384233098 | |
| • Mobile no | 9242116124 | |
| • Registered e-mail | mescsirs@gmail.com | |
| • Alternate e-mail | drsudhakarkhegde@gmail.com | |
| • Address | Vidyanagar | |
| • City/Town | Sirsi | |
| • State/UT | Karnataka | |
| • Pin Code | 581401 | |
| 2.Institutional status | | |
| • Affiliated /Constituent | Affiliated | |
| • Type of Institution | Co-education | |
| • Location | Semi-Urban | |
| • Financial Status | Grants-in aid | |

| | | | | | |
|--|---|----------------|-----------------------------|---------------|-------------|
| • Name of the Affiliating University | Karnatak University Dharwad | | | | |
| • Name of the IQAC Coordinator | Dr.S.K.Hegde | | | | |
| • Phone No. | 9481048776 | | | | |
| • Alternate phone No. | 08384236298 | | | | |
| • Mobile | 9353936095 | | | | |
| • IQAC e-mail address | drsudhakarkhegde@gmail.com | | | | |
| • Alternate Email address | mesccsirsi@gmail.com | | | | |
| 3.Website address (Web link of the AQAR (Previous Academic Year) | http://mesccsirsi.co.in/aqar/ | | | | |
| 4.Whether Academic Calendar prepared during the year? | Yes | | | | |
| • if yes, whether it is uploaded in the Institutional website Web link: | http://mesccsirsi.co.in/academic-calendar/ | | | | |
| 5.Accreditation Details | | | | | |
| Cycle | Grade | CGPA | Year of Accreditation | Validity from | Validity to |
| Cycle 2 | B | 2.89 | 2012 | 13/09/2012 | 04/09/2017 |
| Cycle 3 | C | 2.00 | 2019 | 28/03/2019 | 27/03/2024 |
| 6.Date of Establishment of IQAC | | | 09/01/2004 | | |
| 7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc., | | | | | |
| Institutional/Department /Faculty | Scheme | Funding Agency | Year of award with duration | Amount | |
| Nil | Nil | Nil | Nil | Nil | |
| 8.Whether composition of IQAC as per latest NAAC guidelines | | | Yes | | |
| • Upload latest notification of formation of IQAC | | | View File | | |

| | | |
|--|------------------|--|
| 9.No. of IQAC meetings held during the year | 4 | |
| <ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? | Yes | |
| <ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report | No File Uploaded | |
| 10.Whether IQAC received funding from any of the funding agency to support its activities during the year? | No | |
| <ul style="list-style-type: none"> If yes, mention the amount | | |
| 11.Significant contributions made by IQAC during the current year (maximum five bullets) | | |
| <p>Research and Extension Activities. Personality development and Skill formation. Safety awareness programmes like road safety awareness, Covid19 prevention awareness etc.</p> | | |
| 12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year | | |
| | | |

| Plan of Action | Achievements/Outcomes |
|--|--|
| Social Services through various functionaries | 1. Adopted a lake "Basettikere" for cleaning and maintenance at Sirsi. 2. Tree Plantation in the campus of the institution. 3. Cleaning of Campus under "Swachh Bharat Abhiyan". 4. Collected fund during Flood and donated to chief minister's relief fund. |
| Research and Extension Activities | 1. Faculty members are encouraged to participate in National Seminars and Conferences |
| Safety Awareness Programme | 1. Organised Road safety Awareness programme under "National Road safety Awareness week". |
| Greenification of the campus | 1. Tree plantation at the college campus. |
| 13. Whether the AQAR was placed before statutory body? | Yes |
| <ul style="list-style-type: none"> Name of the statutory body | |
| Name | Date of meeting(s) |
| College Sub-Committee | 17/06/2021 |
| 14. Whether institutional data submitted to AISHE | |
| Year | Date of Submission |
| 2020-21 | 06/01/2022 |

Extended Profile

1. Programme

1.1

69

Number of courses offered by the institution across all programs during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

2.1 **1038**

Number of students during the year

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

2.2 **455**

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.3 **310**

Number of outgoing/ final year students during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

3.1 **20**

Number of full time teachers during the year

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.2 **25**

Number of sanctioned posts during the year

Extended Profile

1.Programme

| | |
|--|-----------|
| 1.1 | 69 |
| Number of courses offered by the institution across all programs during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

2.Student

| | |
|------------------------------------|-------------|
| 2.1 | 1038 |
| Number of students during the year | |

| File Description | Documents |
|---|---------------------------|
| Institutional Data in Prescribed Format | View File |

| | |
|--|------------|
| 2.2 | 455 |
| Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|---|------------|
| 2.3 | 310 |
| Number of outgoing/ final year students during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

3.Academic

| | |
|--|-----------|
| 3.1 | 20 |
| Number of full time teachers during the year | |

| File Description | Documents |
|------------------|---------------------------|
| Data Template | View File |

| | |
|--|---------------------------|
| 3.2 | 25 |
| Number of sanctioned posts during the year | |
| File Description | Documents |
| Data Template | View File |
| 4.Institution | |
| 4.1 | 11 |
| Total number of Classrooms and Seminar halls | |
| 4.2 | 20,96495.00 |
| Total expenditure excluding salary during the year (INR in lakhs) | |
| 4.3 | 95 |
| Total number of computers on campus for academic purposes | |
| Part B | |
| CURRICULAR ASPECTS | |
| 1.1 - Curricular Planning and Implementation | |
| 1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process | |
| <p>The Institution is affiliated to Karnatak University, Dharwad. The Institution follows and adopts the University prescribed curriculum. The Academic schedule for UG and PG courses is prescribed by the University detailing out the date of commencement and closure of the semesters. Based on this, college prepares the calendar of events. The different subjects will be allotted to the faculty members by eliciting their competence. Exhaustive Teaching Plan is prepared by respective subject teachers at the beginning of the semester and submit the same to the Principal. At the end of every month, every faculty has to get scrutinized the daily dairy by the Principal. The Time Table Committee in consultation with IQAC, prepares the Time Table and will be notified on the Notice Board well in advance. The concerned course teachers will prepare teaching plan in their respective subjects. Further, for the effective delivery of curriculum, e-learning resources are utilised effectively with the help of LCD and smartboard. To get practical know how, some of the</p> | |

extra exercises are given to students and taught them accordingly - Computer Applications in Business, Business Statistics, Commercial Arithmetic, Income Tax and Costing, etc. The regular monitoring of the curriculum delivery by respective faculty member is keenly observed by the Principal in coordination with IQAC. A 360° Performance Appraisal is made and it is submitted to the management. The Examination Committee conducts two Internal Assessment tests and Assignments and after the completion of Assessment, uploads the final internal marks on the University Website portal. CBCS pattern is not yet initiated by the Karnatak University, Dharwad for UG programme but it has been introduced for PG courses.

The PG students as part of their completion of PG Programme must undergo Project Viva-Voce in the PG Department of Studies in Commerce, Karnatak University Dharwad. For Students, Special Guest Lecture on recent trends in the field of Commerce is deliberated by the experts. The Institution issues Computer Certificate to the students stating the different packages covered after completion of their degree. With the above curricular planning and implementation, our Institution has produced a good number of Chartered Accountants, Company Secretaries and further as a feather to its cap, it had a good number of Laurels, University Rank holders, University Blues which could be ascertained having gone through our Academic Track Record. It is special to note that the institution is the centre for CA examinations at all levels such as CA Foundation, CA Intermediate and CA Final examinations from the year 2019-20.

| File Description | Documents |
|-------------------------------------|---------------------------|
| Upload relevant supporting document | View File |
| Link for Additional information | Nil |

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The institution follows the guidelines of affiliating university for continuous evaluation of students. The present system of CIE consists of two internal tests and one assignment for each subject. The first internal test is conducted after completion of 8 weeks and the second one after the completion of 12 weeks of each semester. Assignment/ Project work topics are announced well in advance, stipulating the deadline for submission. Evaluation of

test papers and assignments will be done in time and IA marks are submitted to the university. The internal assessment is carried out as per the pattern prescribed by the affiliating university. At present for undergraduate students, internal evaluation is for 20 of marks and for post graduate students for 25 of the marks in each subject. The evaluation is to be made on the basis of two internal tests, one assignment and attendance in each semester. The first internal test is conducted at the completion of 8 weeks and second one after 12 weeks of each semester. The following strategies have been adopted by the institution for maintaining transparency in the internal evaluation system:

- A separate Examinations Committee is formed to look in to the issues relating to internal assessment.
- Teachers inform the students about the pattern of the internal examinations well in advance.
- The examination notices are displayed well in advance and sufficient time is given to students for preparation.
- Two sets of question papers are to be set by the teacher out of which one set will be randomly selected by the Chairman of the examination committee to maintain confidentiality about the question paper.
- The question paper will be printed outside the college and secrecy is maintained about the place where it will be printed.
- The sealed question paper bundle will be kept in safe custody in principal's chamber.
- The question paper bundle is opened 30 minutes before the commencement of examination for supply to examination halls.
- Seating arrangement for the students is made in such a way that no malpractice takes place.
- The students are monitored closely by the examination supervisors and also through CCTV.

| File Description | Documents |
|-------------------------------------|---|
| Upload relevant supporting document | No File Uploaded |
| Link for Additional information | http://mesccsirsi.co.in/academic-calendar/ |

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year.
Academic council/BoS of Affiliating University
Setting of question papers for UG/PG programs
Design and Development of Curriculum for Add on/ certificate/ Diploma Courses
Assessment /evaluation process of the affiliating University

C. Any 2 of the above

| File Description | Documents |
|--|---------------------------|
| Details of participation of teachers in various bodies/activities provided as a response to the metric | View File |
| Any additional information | View File |

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Minutes of relevant Academic Council/ BOS meetings | No File Uploaded |
| Institutional data in prescribed format (Data Template) | View File |

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Brochure or any other document relating to Add on /Certificate programs | No File Uploaded |
| List of Add on /Certificate programs (Data Template) | View File |

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

| File Description | Documents |
|---|------------------|
| Any additional information | No File Uploaded |
| Details of the students enrolled in Subjects related to certificate/Add-on programs | No File Uploaded |

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College is affiliated to Karnatak University, Dharwad and follows the prescribed curriculum prepared by the Board of Studies. The University updates the B.Com curriculum every three years. The curriculum is related to gender, environment and sustainability, human values and professional ethics. Such issues are mentioned in our curriculum and are listed and presented for our course.

English - This course enables the students to cultivate human values such as to help the needy by reducing their extra expenses, care and concern for the elders, prohibiting animal sacrifice etc.

Commerce - Social concern keeping in mind the concern for the society, supply of the qualitative products to the consumers at reasonable price, to effect cost cut, cost control thereby leading to economic development. Business Law, labour laws are helpful to the employees in getting their right share of reward, getting compensation for hardships they had suffered.

Economics - Social concern of increasing population, how to tackle the menace of increasing population, how to achieve increased Per Capita Income, National Income ? How to deal with the economic issues comprising of Credit Policy, Credit Creation etc ?

Taxation - For sincere payment of tax to the Government exchequer thereby contributing to nation building.

Company Law - How to protect the investors' money ? How to maximise investors' wealth ? Where to invest ? which are the legal protection mechanism available to investors? To protect employee interest, Payment of Wages Act, Minimum Wages Act, Workmens compensation Act etc

Kannada - Encouraging National Patriotism, Culture, Tradition

among students, eradication of caste related social inequality.

National Cadet Corps - National Unity, Integrity, Sovereignty and Patriotism.

National Service Scheme - Service to Society, Co-operation, Collective Living, Not Me But You.

Red Cross - Service motto, awareness regarding Blood Donation, Health and Hygiene.

Yoga - Meditation, Physical fitness.

Some of the initiations by the college are;

(1) For physical fitness, sound mind and stress management, college frequently conducts Yoga coaching for students. An yoga expert provides the various Yoga asanas.

(2) The contribution of Blood donation is significant. Wide publication is made locally for the requirement of any blood group. Accordingly, a good quantity of various groups of blood has been donated.

(3) With the impact of moral teachings, students organize themselves to collect and donate finance for poor and needy patients.

(4) For the effective leadership abilities, lady students are equally encouraged to participate in NSS regular activities and special camp.

(5) The enlightenment of Environment consciousness enabled the student community in various environment related awareness activities.

(6) As the Indian Constitution being a compulsory paper, college arranges special lectures on legal awareness, fundamental rights, etc.

Students both boys and girls actively participated in various awareness rallies like; AIDS Awareness, Pulse Polio, Save Energy, Plastic free, etc.

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum. | View File |

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

1

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Programme / Curriculum/ Syllabus of the courses | No File Uploaded |
| Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses | No File Uploaded |
| MoU's with relevant organizations for these courses, if any | No File Uploaded |
| Institutional Data in Prescribed Format | View File |

1.3.3 - Number of students undertaking project work/field work/ internships

42

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List of programmes and number of students undertaking project work/field work/ /internships (Data Template) | View File |

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution

C. Any 2 of the above

from the following stakeholders Students
Teachers Employers Alumni

| File Description | Documents |
|---|---|
| URL for stakeholder feedback report | http://mesccsirsi.co.in/feedback-system/ |
| Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management | No File Uploaded |
| Any additional information | View File |

1.4.2 - Feedback process of the Institution may be classified as follows

C. Feedback collected and analyzed

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | View File |
| URL for feedback report | http://mesccsirsi.co.in/feedback-system/ |

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1038

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

476

| File Description | Documents |
|---|---------------------------|
| Any additional information | View File |
| Number of seats filled against seats reserved (Data Template) | View File |

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

College admits students from different backgrounds, urban-rural, English, Kannada and Urdu mediums, State- CBSE boards, Students from different socio- economic backgrounds etc. As the students taking admission in the college are from diverse backgrounds, their learning levels also vary. Language proficiency, competence, subject knowledge and extent of motivation are a few of the determining factors revealing advanced and slow learners. The learner levels are assessed at varying stages of the teaching-Learning Process.

At the entry stage, the overall percentage of marks obtained in the qualifying examination is an indicator.

Students' language proficiency, regularity in attending the classes, attentiveness, participation in class room activities etc. are other indicators.

Students performance in various internal and external evaluations is another way of determining learner levels.

The College offers equal opportunities to all learners. The institution conducts doubt clearing classes, and application oriented programmes for all groups of students to increase their skills and competence. Some surprise tests are conducted by the faculty members to test their knowledge gained during classes. Enrichment courses like personality development programmes, seminars, training programmes, are conducted to improve the student's mindset, creativity and motivate them to excel in their career.

Moreover, some extra efforts are taken to cater to the special needs of advanced and slow learners.

Slow Learners:

The college has implemented a proctor/mentor system to evaluate the student performance in periodic manner..The students who do not seem to cope up with the pace of learning are advised to go through the class note & study material provided by the faculty. Extra time is provided for these students by concerned faculty members. Remedial classes are also conducted for these students. The

college has witnessed a transformation in these students as a result of these measures.

Advanced learners:

The advanced learners are encouraged to present seminars in and outside the college, attend workshops, take part in case studies and motivated to pursue professional courses like CA, CS, CMA,M.B.A. M.Com. and other reputed courses in Financial and Development sector. They are also encouraged to take up value added and skill development certificate courses which meet the diverse needs of advanced learners. These students are provided with a set of books from the library for references. They are also encouraged through many Endowment Prizes.

A friendly atmosphere is maintained in the class room so that individual doubts can be discussed freely

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/advanced-learners-and-slow-learners/ |
| Upload any additional information | No File Uploaded |

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

| Number of Students | Number of Teachers |
|--------------------|--------------------|
| 1038 | 20 |

| File Description | Documents |
|----------------------------|---------------------------|
| Any additional information | View File |

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem

solving methodologies are used for enhancing learning experiences

The ambiance of the college is very much student centric. In addition to the conventional mode of lecturing, other methods adopted by the faculty members include Interactive Methods, Project based learning, Computer assisted learning, Experiential Learning, etc. The Teaching -Learning activities are made effective through illustrations and special lectures. To acquire firsthand knowledge on the subjects and current practices, students are engaged in field study. Some of the lectures are being made through the usage of ICT and e-learning resources.

In this process of Experiential Learning, participative learning and problem solving methodologies, the teacher's role is that of a facilitator who promotes self management of knowledge, holistic development and skill formation through participatory learning activities such as using lecture method in combination with other teaching methods. There has been a paradigm shift in teaching from purely chalk and talk methods to adopting a judicious mix of lecture method and modern methods of pedagogy. Some of the specific initiation of Experiential Learning are ;

1. Interactive mode of communication skills through computer language laboratory.
2. With the support of Commerce Laboratory students get experience about banking transactions like; Opening Bank Account, Filling forms, writing cheque, Debit and Credit Cards , Demat Accounts etc.
3. Leadership abilities through various NSS / NCC activities.
4. Sufficient practical sessions for computer related subjects which enable student to be more competent to use computer skills efficiently.
5. Involvement of students in preparation of project reports.

Lecture Method: This conventional method is commonly adopted by all the teachers. This method facilitates a teacher to interpret, explain and revise the content of a text for better understanding of the subject by the learners.

Interactive Method: The faculty members make learning interactive with students by motivating student's participation in group discussions, subject quiz, question-answer sessions, case study

analysis etc.

ICT enabled teaching: ICT enabled teaching includes class rooms with LCD, Audio system and smart boards. Post graduate department and Department of Computer Applications in Business use ICT enabled teaching extensively. All the computers in the computer lab are having broad band internet connection and the students are allowed and encouraged to make use of the facility to increase their knowledge base. Infilbnet facility is available in the Library to help the students to have access to various books and related material.

Participative Learning: Students are encouraged to take active part in curricular, co curricular and extra- curricular activities. Students are motivated to present seminars on various topics in the class room and also guided some of the students to prepare and present paper presentations at the seminars, conferences, workshops, held at various levels. Brain storming sessions and group discussions are also being arranged for active participation of students on various topics. Students are encouraged to conduct various academicevents which can enrich learning experience.

| File Description | Documents |
|-----------------------------------|---|
| Upload any additional information | No File Uploaded |
| Link for additional information | http://mesccsirsi.co.in/student-centric-methods-such-as-experiential-learning-participative-learning-and-problem-solving-methodology/ |

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Along with the lecture method, the following other methods are adopted for providing learning experience to students.

ICT based teaching is commonly practiced by teachers.

Majority of the teachers adopted modern method of teaching i.e. usage of smartboard for effective dissemination of the topics.

Teachers are actively involved in adopting emerging skills for effective teaching learning processes.

Some of the faculty members are involved in analysis of annual report of the companies, banks, etc. Budget Sessions at Central and State Government is made available online.

Establishment of a separate internet centre enabled students to gain necessary skills and knowledge. Procurement of academic journals has become facilitator for advanced learning.

Recorded speeches of entrepreneurs are being played in the class rooms.

Eminent personalities and entrepreneurs are invited for special lectures on the specified topics of the syllabi.

Sufficient e-learning resources are made available and being utilized as per the syllabus requirements.

The student participation is encouraged through student centric teaching.

Class seminars, Case study analysis, Group Discussions, Guest lectures by experts, News Paper Clippings, Participation and Presentation in State/National Seminars and Workshops are the participatory student centric teaching methods.

In support of this visit to library and computer laboratories, Industrial and field visits, extension activities, e-learning, learning through videos, management games, academic competitions, trade fair, enactment of play, film and documentary shows, are the other effective teaching methods adopted by the faculty.

Project based learning helps the students to pool in their findings, develop new ideas thus arriving at cognitive solutions.

Establishment of commerce lab enabled students to learn practical knowhow about the financial and banking transactions.

Tally ERP9 which include all the modules and a compulsory subject at B.Com.-VI semester, is taught by the faculty along with computerized accounting process.

Some of the faculty members are very competent and they are also resource persons at reputed institutions like; SEBI, etc.

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | View File |
| Provide link for webpage describing the ICT enabled tools for effective teaching-learning process | View File |

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

20

| File Description | Documents |
|--|---------------------------|
| Upload, number of students enrolled and full time teachers on roll | View File |
| Circulars pertaining to assigning mentors to mentees | View File |
| Mentor/mentee ratio | View File |

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

| File Description | Documents |
|--|---------------------------|
| Full time teachers and sanctioned posts for year (Data Template) | View File |
| Any additional information | No File Uploaded |
| List of the faculty members authenticated by the Head of HEI | View File |

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template) | View File |

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

281

| File Description | Documents |
|--|---------------------------|
| Any additional information | View File |
| List of Teachers including their PAN, designation, dept. and experience details(Data Template) | View File |

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal assessment is carried out as per the pattern prescribed by the affiliating university. At present for undergraduate students, internal evaluation is for 20% of marks and for post graduate students for 25% of the marks in each subject. The evaluation is to be made on the basis of two internal tests, one assignment and attendance in each semester.

The first internal test is conducted at the completion of 8 weeks and second one after 12 weeks of each semester. The following strategies have been adopted by the institution for maintaining transparency in the internal evaluation system:

A separate Examinations Committee is formed to look in to the issues relating to internal assessment.

Teachers inform the students about the pattern of the internal

examinations well in advance.

The examination notices are displayed well in advance and sufficient time is given to students for preparation.

Two sets of question papers are to be set by the teacher out of which one set will be randomly selected by the Chairman of the examination committee to maintain confidentiality about the question paper.

The question paper will be printed outside the college and secrecy is maintained about the place where it will be printed.

The sealed question paper bundle will be kept in safe custody in principal's chamber.

The question paper bundle is opened 30 minutes before the commencement of examination for supply to examination halls.

Seating arrangement for the students is made in such a way that no malpractice takes place. The students are monitored closely by the examination supervisors and also through CCTV.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | No File Uploaded |
| Link for additional information | http://mesccsirsi.co.in/examination-reforms/ |

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Students' grievances regarding Internal Assessment and allotment of marks are attended through the following mechanism.

- After evaluation of internal test, papers are shown to the students.
- Student's signatures are obtained after the verification of the internal assessment marks.
- The consolidated internal assessment marks of each student are displayed on the notice board for the verification by the students.

- Student's grievances are addressed by the respective teachers after verifying the records available with the faculty.
- The grievances not resolved at the teacher level will be attended by the Examination Committee and Principal.

End Semester Examination

- On-line submission of Revaluation is made available by the university.

Soon after the declaration of Sem. End result, university gives stipulated time frame for applying revaluation online. Pertaining to this, college notifies about revaluation and also concerned subject teachers guide students while applying revaluation.

- Students have the provision of getting the photocopy of answer script.

The students can also apply for Re-total and challenge evaluation within the stipulated time period soon after the announcement of end semester examination results. The college will extend all the help to the students in this regard and makes necessary follow up. Sample of a specific grievances redressal report is provided in addition information.

| File Description | Documents |
|---------------------------------|---|
| Any additional information | No File Uploaded |
| Link for additional information | http://mesccsirsi.co.in/examination-reforms/ |

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Bachelor of Commerce is an undergraduate degree course that offers the development of a wide spectrum of managerial skills in students along with building up a strong competence in the specific area of business studies. Students pursuing this course learn about general principles of business management, and knowledge of finance, accounting, statistics, economics, marketing, etc.

On the successful accomplishment of this Programme, the following outcomes should be expected from

students:

- The students will develop an ability to apply knowledge acquired in problem solving
- The students will be ready for employment in functional areas like Accounting, Taxation, Banking, Insurance and Corporate Law.
- Students will exhibit inclination towards pursuing professional courses such as CA/ CS/ CMA/CFA/MBA/M.Com. etc.
- Students will be able to handle computer based software in the area of Accounting.
- Ability to work in teams with enhanced communication and inter-personal skills.
- Ability to start entrepreneurial activities.

The M.Com. Degree programme is designed to provide the basis for developing the skills necessary to face the challenges of job market. The course structure supports the process of competency building of the students in attaining success in NET/SET and other competitive examinations that the pass outs may appear in, and it takes care of both practical and theoretical dimensions. The pass outs of the M. Com. Programme are expected to fulfill all the requirements of careers in teaching, research, industry and consultancy, apart from becoming a self-employed professional or a successful entrepreneur. The programme has a unique advantage of hands on training on computer applications in business and Accounting Information System.

Programme Outcomes:

At the end of the Master of Commerce Programme, graduating students will be able to:

Become successful entrepreneurs and finance professionals in the field of Banking, Insurance, Manufacturing industries and IT sectors.

Apply relevant financial tools in Manufacturing and Service operations. Apply research technique for decision making.

Acquire Technical and decision making skills in the area of Accounting, Taxation, and Portfolio analysis.

Adapt to recent changes in Marketing, Human Resource, Taxation, Environment and investment in securities

Analyze organizational problems and generate realistic solutions based on current academic research in organizational behaviour.

Mechanism of Communication:

The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

Hard Copy of syllabi and Learning Outcomes are available in the library and departments for ready

reference to the teachers and students. Syllabi are printed in the Prospectus of the college which is distributed to the students at the time of admission.

Learning Outcomes of the Programs and Courses are displayed on the notice board

The importance of the learning outcomes has been communicated to the teachers in every IQAC Meeting.

| File Description | Documents |
|---|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | http://mesccsirsi.co.in/po-pso-cso/ |
| Upload COs for all Programmes (exemplars from Glossary) | No File Uploaded |

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The following measures are undertaken by the institution to monitor and ensure the achievement of learning outcomes:

- Internal results are continuously reviewed and analyzed.
- The assignments and presentations are assessed and the feedback is given to the students.

- Regular academic counseling of the students is done.
- Learning outcomes are monitored by pass percentage, placement, enrolment of students in higher education and research,

Increase in the participation of students in extracurricular activities, competitions and contests helps in measuring the learning outcomes of the curriculum.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | No File Uploaded |
| Paste link for Additional information | http://mesccsirsi.co.in/po-pso-cso/ |

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

343

| File Description | Documents |
|--|---------------------------|
| Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template) | View File |
| Upload any additional information | No File Uploaded |
| Paste link for the annual report | Nil |

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://mesccsirsi.co.in/sssr>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**Nil**

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| e-copies of the grant award letters for sponsored research projects /endowments | No File Uploaded |
| List of endowments / projects with details of grants(Data Template) | View File |

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**3.1.2.1 - Number of teachers recognized as research guides****0**

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Institutional data in prescribed format | View File |

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year**3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year****Nil**

| File Description | Documents |
|---|---------------------------|
| List of research projects and funding details (Data Template) | View File |
| Any additional information | No File Uploaded |
| Supporting document from Funding Agency | No File Uploaded |
| Paste link to funding agency website | Nil |

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Training Sessions for High School Students and Teachers:

The Institution has 3 well-equipped computer laboratories installed with necessary software's like; Tally ERP9, Communication Skills, etc. Computer Training sessions being conducted specifically for High school students and teachers who have been randomly selected by the Block Education Office, Govt. of Karnataka, Sirsi. Computer knowledge and operational training have been provided to high school students and teachers by our Computer Teaching Staff.

Multi-purpose Auditorium.

We have a full pledged Multi-purpose Auditorium with a seating capacity of more than 800. This Auditorium is a useful venue for all training programs, workshops. The optimum utility of the auditorium is extended for our sister institutions and outsiders. For example; (a) A documentary film "Aghanashini" funded by Rohini Nilekani Foundation, Bangalore was premiered. (b) Ninasam

- Institute for nurturing drama artists, being provided the auditorium regularly for the conduct of various dramas in our Auditorium. (c) Department of Kannada and Culture, Govt. of Karnataka in association with Rangayana Dharwad conducted District level drama and folk dance competitions in the year 2016 and 2017. (d) Taluka Panchayat of Sirsi conduct various competitions. (e) Rotary Club in association with Indian Medical Association conducted Drama Event. And other various activities being conducted in the auditorium.

Career Guidance Cell [MES Career Guidance Institute]

Here is a Career Guidance Institute of MES in the campus which is providing the necessary coaching classes to our students, sister concerned institutions and neighbouring colleges, etc. for various competitive exams which is a unique features of the college in Sirsi.

Advanced mode of teaching:

Four classrooms are mounted with LCD and some class rooms with smart boards which are very useful in imparting knowledge to our students. Sufficient e-learning resources are made available in

the college which have become major source for effective dissemination of teaching. Academic Journals are made available in the Central Library of the college.

As Resource Persons:

Some of the senior faculty members of our college share their skills and knowledge at various renowned institutions and government bodies. i.e., orientation programme on subject revision arranged by PU Board, Govt. of Karnataka participated by Mr. Sudheer Shanbhag and Harsha Prabhu, Dept. of Computer Application, Dr. S.K. Hegde, Dept. of Economics, Prof. S.M. Hegde, Dept. of Commerce. Prof. S.M. Hegde is also a resource person appointed by SEBI, Mumbai to deliver lectures on Recent Trends on Stock Market at various places. Some of the faculty members are worked as Chairperson, Raporteur at various seminars/conferences / workshops held at State and National level.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://mesccsirsi.co.in/gallery/college-infrastructure/ |

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| List of workshops/seminars during last 5 years (Data Template) | View File |

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

0

| File Description | Documents |
|--|---------------------------|
| URL to the research page on HEI website | Nil |
| List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template) | View File |
| Any additional information | No File Uploaded |

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| List of research papers by title, author, department, name and year of publication (Data Template) | View File |

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| List books and chapters edited volumes/ books published (Data Template) | View File |

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Serving the community through extension activities is a social

responsibility based on core values. Extension is also the aspect of education which emphasis community services. These are often integrated with curricula as extended opportunities intended to help, serve reflect and learn. The curriculum extension interface has an educational value. Endowment Lecturers have been conducting by the institution from time to time on the issues like Co-operative movement and related matters.

Our NSS unit is regularly organising a one week special camp in different places near by the institution and organised several useful outreach programs useful to the society. The activities are mainly focusing on the issues like Skill Development, Personality Development, Awareness regarding Environmental Protection, Leadership Quality, Road Safety, Role of Self Help Groups and Entrepreneurship Development etc. For all the above programs, the local community has extended full hearted co-operation and support. Such programs have made an impact on our students to respond to social issues and contributed a lot towards holistic development.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/nss/ |
| Upload any additional information | No File Uploaded |

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of awards for extension activities in last 5 year (Data Template) | View File |
| e-copy of the award letters | No File Uploaded |

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry,

community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

| File Description | Documents |
|--|---------------------------|
| Reports of the event organized | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template) | View File |

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of students participating in extension activities with Govt. or NGO etc (Data Template) | View File |

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

| File Description | Documents |
|--|---------------------------|
| e-copies of related Document | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Collaborative activities with institutions/industries for research, Faculty | View File |

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

| File Description | Documents |
|--|------------------|
| e-Copies of the MoUs with institution./ industry/corporate houses | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of functional MoUs with institutions of national, international importance, other universities etc during the year | No File Uploaded |

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Adequate infrastructure facilities are the key for effective and efficient conduct of the Educational Programmes. Our college is spread over a vast area of 7 acres. The Institution has well-equipped Computer Laboratories, Library, Research Cell, Multi-Purpose Auditorium, Ladies Hostel, Canteen, Power back-up(generator) etc. to provide quality education to the students.

There are 15 Classrooms, 01 Central Library, 03 well-equipped Computer Laboratories, 02 Office Rooms, Principal chamber, 01 Multi-Purpose Auditorium, IQAC Room, NSS & NCC Room, Physical Director Chamber, 01 Research Cell, 01 Ladies Hostel, 02 Staff Rooms, 01 Ladies Common Room, UPS Backup Room with separate

Battery house, Canteen, Drinking Water Facility and Medical Aid. These facilities add for the enhancement of the Teaching Learning Environment in the College Campus.

All the infrastructural facilities are designed by consulting Architects, Engineers and by getting sanctions from Building Committee, College Development Committee, Municipal Council and Specifications mentioned in UGC guidelines.

Brief Description:

1. Classrooms: The College has 15 well ventilated classrooms with different seating capacity as per the need of various courses and strength of the students. Each classroom is mounted with CCTV Cameras, LED Bulbs and Ceiling Fans. The College has 02 Classrooms with Smartboard facilities.

2. Laboratories: The College has 03 well-equipped Computer Laboratories with necessary legalised softwares installed. P.G. Section computer laboratory contains 20 computers with Wi-Fi facility and U.G. section has 02 Computer Laboratories with 48 latest configuration computers with Broadband Internet Connectivity. LCD is mounted in one computer laboratory for demonstrative classes.

Library: Library is well furnished and stacked with 09 terminals having Broadband Internet Connectivity. The Library has an extensive collection of Books, Periodicals, Rare Books, subscribed academic journals, e-learning journals, bound volume and subscription to N-LIST Database. Library is computerised to a grater extent. OPAC is established. Reprography facility is also made available in the central library.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://mesccsirsi.co.in/facilities-maintenance/ |

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

In our college we support and encourage sports by providing different facilities for indoor and outdoor games. We have a

Multipurpose Auditorium which is used to conduct indoor games like Shuttle Badminton, Table Tennis, Chess etc. Our students are utilising Playground for Athletics, Ball Badminton, Volleyball, Cricket, Kabaddi etc. District stadium is used by our college to conduct intercollegiate tournaments such as Cricket, Volleyball etc. Necessary sports materials are purchased as and when necessitated. Due to the superannuation of regular Physical Director in March, 2017, college has recruited qualified and competent Physical Education Director on Management salary. Every year our college produces champion laurels in the form of University Blues, etc. Sports champions are being honored and felicated by Alumni, Management and Institution.

In our college we encourage the students to participate in sport activities, necessary guidance and coaching is facilitated. Incentives are given in the form of travelling allowances, dearness allowances for participation of sports events at various levels. Tracksuits are given for the students who participate in University and Inter college tournaments. Prize money is also given to University Blues. Our college Physical Education Director Shri. Shrisha Nayak is worked as Couch for Cricket at University level. He is also one of the members of selection committee, Karnatak University, Dharwad in the game of Cricket.

Different Games courts in the college and their measurements:

1. Kabaddi : 13x10 meters
2. Ballbadmiton : 24x12 meters
3. Vollyball : 18x9 meters
4. Shuttle Badminton: 13.4 x 6.1 meters(Indoor)
5. Table Tennis: 2 Boards(Indoor)

Facilities available for extracurricular and co-curricular activities

Separate provisions are made available for NSS, NCC (Boys and Girls) and Youth Red Cross activities.

Multi-purpose Auditorium is used for conducting cultural programmes such as One-Act Play, Skit, Mime, Mimicry etc. throughout the year for the participation of the different events at the College/University, State and National levels. Throughout

the Year College Cultural Committee prepares the students for various competitions viz. University Youth Festivals, Rangayana Activities etc.

Multi-purpose Auditorium is used for conductance of indoor games like Table Tennis, Chess, Shuttle Badminton etc.

Multi-purpose Auditorium is used for conducting various academic activities such as Conference, Seminars, Workshops, Guest Lectures and Social Activities like Blood Donation and Health Check- up camp.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://mesccsirsi.co.in/sports/ |

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

| File Description | Documents |
|---|---|
| Upload any additional information | View File |
| Paste link for additional information | http://mesccsirsi.co.in/it-facilities/ |
| Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template) | View File |

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

11.76

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Upload audited utilization statements | View File |
| Upload Details of budget allocation, excluding salary during the year (Data Template) | View File |

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

"The health of our civilization, the depth of our awareness about the underpinnings of our culture and our concern for the future can all be tested by how well we support our libraries". This very statement emphasizes the importance of adequately managing library as a resource.

Our Library is well furnished with INFLIBNET facility, Barcode technology & OPAC.

Books

1. Total Number of Books in the Library: 41810.
2. Books are classified using CC system.
3. Accession register is maintained to keep the records issue and receipts of books.
4. Catalogue Card, Book Tag, Book Card, Barcode Labels and Project Reports and other facilities are used by our students and staff to enrich their knowledge.
5. Purchase order and Bill Inward are systematically maintained.

Non Book Materials

1. Number of CD/DVD available in the library: 189
2. Various non book materials like CD/DVD, Project Reports are systematically maintained.
3. Students use these nonbook materials to update their knowledge.

4. Many projects are conducted in M.Com section of our college and Project Reports are stored in the library for the further benefit of our students.

Journals (Multilingual)

1. Number of Journals available in the Library: 18
2. Our college subscribes number of journals and magazines
3. Subscription register is maintained to keep the records of issue and receipts

Periodicals

1. Number of periodicals available in the Library: 28
2. To update the knowledge of current affairs, multilingual News papers and magazines are kept in Library.

Student ID Cards

1. Our Library issues Identity Cards and Chest Cards to each student for Unique Identification
2. Borrower's Cards provided to the students to maintain the records of books borrowed by the students.

OPAC Search (Online Public Access Catalogue)

Our College uses OPAC system to search Text Books, Reference Books, Rare Books, based on Title, Author's Name and Publisher.

INFLIBNET Facility:

Our college uses INFLIBNET facility to search e-books, e-journals online. This facility is used by our staff members and the students to search the required information which is not available in the books in the library. Our students use this facility to prepare for the seminars & assignments.

To attract the students to the Central Library some of the initiations made by the Librarian are;

- (1) To commemorate Ranganath Day - special lecture is organized. Students are motivated to utilise the available learning resources

by spending their leisure time in the library. To get e-learning resources library has facilitated with internet connectivity.

(2) Book exhibition is arranged.

(3) All the students are provided set of books in every semester.

(4) Sufficient e-learning resources, academic journals, rare books are made available.

(5) Optimum utility of the library by student is honoured.

(6) Separate Library establishment for PG programme.

(7) Learning resources on various competitive examinations are made available.

(8) Specific learning resources on NET/SLET also made available.

(9) MAHE(Manipal Academy of Higher Education] in association with Rotary Club, Manipal donated about 1000 books worth of Rs.5.0 lac.

(10) Separate reading facility for staff is arranged.

(11) Reprography facility is available. Provided at reasonable rate.

Our library is very much excellent.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for Additional Information | http://mesccsirsi.co.in/library/ |

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

E. None of the above

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template) | View File |

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.14

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Audited statements of accounts | No File Uploaded |
| Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template) | View File |

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

375

| File Description | Documents |
|---|---------------------------|
| Any additional information | No File Uploaded |
| Details of library usage by teachers and students | View File |

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The College has 95 computers including laptops in the campus which are regularly updated as per University curriculum and need of administrative work. All 95 computers are in LAN with 100 Mbps leased line and 4 Mbps Internet Connectivity. The College regularly updates the computers with advanced configuration as per

syllabi requirement of B.Com and M.Com Streams. Necessary softwares being installed based on the curriculum requirement. For example; Tally ERP9, MySQL, Office Package, Windows OS, etc., all these are legal version.

Almost all computers are given UPS Battery backup facility which provide 3 hours backup. It is upgraded

regularly as per the need of the college. Wi-Fi facility is made available in IQAC room, administrative office, Principal's chamber and P.G. section with a diameter of 100 metres. Computers are protected with Quick Heal Antivirus and 56 computers are upgraded to licensed windows version. Further, Biometrics is also facilitated for the staff attendance as per the government guidelines. GPRS is available so that Principal can monitor the overall functionality of the college using remote access. Office is set up with 06 computers. Salary of the permanent staff is generated through HRMS. Partial MIS is implemented in the office. Admission process, Fee remittance, internal assessment marks, on-line application of sem end examinations, revaluation, etc., being carried by the office staff.

At present college campus is having 02 Smart boards, 05 LCD Projectors and 14 Laser Printers and 01 Colour Printer.

IT Infrastructure in the college:

1. Computer Laboratory 1: 25 Computers & 01 Printer
2. Computer Laboratory 2: 23 Computers
3. PG Computer Laboratory : 20 Computers
4. UG course Office : 06 Computers , 06 Printers & 01 Scanner
5. PG course office : 1 Computer & 1 Printer
6. Principal Chamber : 1 Computer, 1 Laser printer & 1 Colour Printer
7. Central Library : 09 Computers, 02 Printers & 01 scanner
8. IQAC Room : 03 Computers, 01 Printer & 01 Scanner
9. Staff Rest Room : 03 Computers, 02 Printers & 01 Scanner

10. Physical Directors Chamber: 01 Computer

11. Research Cell : 01 Computer & 01 Printer

12. Laptops : 03

13. Smarts Boards : 02

LCD Projectors : 05

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://mesccsirsi.co.in/it-facilities/ |

4.3.2 - Number of Computers

95

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |
| List of Computers | View File |

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

| File Description | Documents |
|--|---------------------------|
| Upload any additional Information | No File Uploaded |
| Details of available bandwidth of internet connection in the Institution | View File |

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.22894

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Audited statements of accounts | View File |
| Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates) | View File |

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The physical facilities including classrooms, library and laboratories, etc. are made available for the students those who are admitted in the college. All the admitted students pay fees for various facilities as per the guidelines and norms of statutory bodies.

Our institution is spread over a vast area of 7 acres which enable us to have sufficient physical facilities. This has enabled the institution to have spacious vehicle shed, canteen, ladies hostel with the intake of 154 student inmates, auditorium, etc. The Ladies Hostel is having 1000 litre capacity solar power water heater. In addition it is having adequate water facility with open well as well as borewell. To ensure safety of ladies students electric generator facility with 30kwh is provided. To ensure hygienic condition in the ladies hostel napkin disposable machine also has been installed.

The institution is having spacious auditorium with 700 to 800 seating capacity. The institution ensures timely maintenance of auditorium by making an effective use of its man power.

Our Library has an enriched collection of more than 41810 books, 189 CDs/DVDs, 28 Periodicals, 18 Journals and 13 News Papers. Use of appropriate chemicals to protect the books from insects. For maintenance and safety of book restricted access is use for graduation students and free access for post graduation students. Library is under 24 hours CCTV Surveillance.

Our two Computer Laboratories are well furnished with 48 computers with latest configuration. The students can make use of Broadband Internet Facility of 100Mbps leased line which is freely available to our students. The PG Computer Laboratory contains 20 computers

with WiFi facility. Cleanliness is maintained regularly by the attenders to maintain dust free environment. Software installation is done as per the requirement of the department. Machines are regularly updated with necessary upgrades online and offline. College has competent computer faculties, who take care of the maintenance of the computers.

The ground floor and first floor corridor and classrooms have vitrified tiles. Each class has adequate lighting and ventilation facility. On all the floors pure drinking water facility is provided to our teachers as well as students.

To ensure greenery garden upkeep and maintenance is ensured. The college has provided canteen facility to employees and students on campus at reasonable rates.

Every member of the college considers the maintenance of the college campus as an important part of his/her moral duty.

| File Description | Documents |
|---------------------------------------|---|
| Upload any additional information | View File |
| Paste link for additional information | http://mesccsirsi.co.in/facilities-maintenance/ |

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

18

| File Description | Documents |
|--|---------------------------|
| Upload self attested letter with the list of students sanctioned scholarship | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template) | View File |

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

13

| File Description | Documents |
|--|---------------------------|
| Upload any additional information | No File Uploaded |
| Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template) | View File |

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

| File Description | Documents |
|---|---|
| Link to Institutional website | http://mesccsirsi.co.in/gallery/college-infrastructure/ |
| Any additional information | No File Uploaded |
| Details of capability building and skills enhancement initiatives (Data Template) | View File |

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

| File Description | Documents |
|--|---------------------------|
| Any additional information | No File Uploaded |
| Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template) | View File |

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

| File Description | Documents |
|--|---------------------------|
| Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee | No File Uploaded |
| Upload any additional information | View File |
| Details of student grievances including sexual harassment and ragging cases | No File Uploaded |

5.2 - Student Progression**5.2.1 - Number of placement of outgoing students during the year****5.2.1.1 - Number of outgoing students placed during the year**

15

| File Description | Documents |
|--|---------------------------|
| Self-attested list of students placed | View File |
| Upload any additional information | No File Uploaded |
| Details of student placement during the year (Data Template) | View File |

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

167

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for student/alumni | View File |
| Any additional information | No File Uploaded |
| Details of student progression to higher education | View File |

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

| File Description | Documents |
|--|---------------------------|
| Upload supporting data for the same | No File Uploaded |
| Any additional information | View File |
| Number of students qualifying in state/ national/ international level examinations during the year (Data Template) | View File |

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

| File Description | Documents |
|--|---------------------------|
| e-copies of award letters and certificates | No File Uploaded |
| Any additional information | No File Uploaded |
| Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template) | View File |

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Every academic year, student representatives for Union and Gymkhana are democratically elected by students for each class. Lady representatives are elected on the basis of their merit and participation in extracurricular activities. All students' representatives actively participate in various activities and programmes conducted by the college committees.

Union

The various council and representative committees in MESCC

1. IQAC

Comprises of management representatives, teachers, alumni, and students representatives. It acts as a backbone for the effective conductance of academic and non- academic activities, and in meeting with the academic, infrastructural and library book bank facilities.

2. Planning forum

A D Shroff was an eminent economist of our country, who was a strong advocate of Free play of the economy. On his memory, the forum of free enterprise, Mumbai has been organising a nationwide elocution competition among college students in order to encourage thinking power and public speaking skill. College Planning forum is regularly organising the prestigious A.D Shroff Memorial Interclass Elocution annually for interested students. The cash prize and certificates are sponsored by forum of free enterprise, Mumbai. In our institution this competition is being organised since 30 years.

3. Debate and literary circle.

In view of the critical significance of language skills in globalized world, this committee helps students to participate in activities like debate, group discussion and quiz to develop their overall personality.

4. Arts Circle

All the cultural activities in the college like freshers day, annual cultural festival are co-ordinated by this committee.

5. Youth Red Cross

Blood donation camp arranged in the college with active participation of students and lecturers in collaboration with local hospitals.

6. Women's forum

The objectives of this to empower women and girls in academia through imparting educational, awareness training programme to strengthen them towards leadership and self motivation to lead a confident life.

7. Youth festival

Offers opportunities for interested and selected students to participate in cultural activities and showcase their talents at various levels as zonal level, interzonal level.

8. Centre for Entrepreneurship Development & Guidance

Help the students to build better career through counselling, training and motivation.

Anti-Ragging committee

Implementing rigid anti ragging measures to get ragging free campus.

10. N.S.S

Our college N.S.S volunteers work for social welfare and provide services to society, create awareness. every academic year seven day camp are conducted for NSS students where concentration of camp is to develop and serve local community.

11. N.C.C

NCC to inculcate the spirit of patriotism, self-discipline and effective leadership

Gymkhana Sports Committee

Motivating students to participate in various college level, intercollege level and university level sports competitions like Chess, Athletics, Volley ball, Table tennis, Yoga.

With the help of the above various committees, students are actively involved in curricular, cocurricular and extra-curricular activities.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/sports/ |
| Upload any additional information | No File Uploaded |

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

1

| File Description | Documents |
|--|---------------------------|
| Report of the event | No File Uploaded |
| Upload any additional information | View File |
| Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template) | View File |

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Ours, a prestigious Institution established in the year 1972, with a good number of reputed alumnus. Our alumni are occupying prominent positions throughout India and abroad. The Alumnus of our Institute generously donate as well as pay the tuition fee of the poor and the needy students. This has strengthened bonds and built the relationship between alumni, students and the College and provides opportunities for them to contribute towards the welfare of the College and creates homely atmosphere.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/alumni/ |
| Upload any additional information | No File Uploaded |

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

| File Description | Documents |
|-----------------------------------|---------------------------|
| Upload any additional information | View File |

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has been organising its routine activities keeping in mind the Vision and Mission of our Institution. The decisions are evolved by Participative Decision Making process. The Management encourages and supports the improvement of staff in the institutional process in various ways. The Management always provides encouragement and facilities for its staff to enhance their intellectual capabilities. The academic achievement of the staff are duly recognised and appreciated by the management. The staff members are involved in carrying out both academic and administrative decisions. The Management works in democratic footing.

The Management has given conducive environment to its staff. In addition to this, college has implemented perspective plans. For example; introduction of Certificate courses like; Practical Account Writing,. Establishment of PG Centre, IBPS Coaching Class, Installation of CCTV Cameras, Renovation of Auditorium, etc and many more.

The Management incorporates Social, Moral and Intellectual values in its Vision and Mission Statement. It has strategies, methods and systems for excellence in teaching, learning and administration. The staff members are motivated to actively participate in decision making process.

The college administration is decentralised and different departments are given the guidelines to improve the Quality of Work. The staff meeting is conducted regularly to ensure effective co-ordination. The presence of co-ordination ensures organisation culture in the college.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/vision-mission/ |
| Upload any additional information | View File |

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college promotes culture of participative management. The Head of the Institution in consultation with IQAC, senior staff chalk out the planning and implementation of various activities for the academic time frame. To decentralise and participative management the decisions are taken by the committees on the concerned issues

unanimously with the consent of each member of the Committee.

Some of the major committees in the college are;

(a) Admission Committee (b) Time Table Committee (c) Attendance Committee (d) Examination Committee (e) Website and Union Committee consisting of cultural programmes.

Admission Committee: Management has given decentralisation of administration. Principal composes admission committee comprising of various subject teachers. Students seeking admission are counselled and guided.

Time Table Committee: After consideration of various subjects, time table is set accurately including practical session also. This has helped proper functioning of the class schedules without affecting even for temporary staff.

Attendance Committee: College has designed and implemented a software to keep track of regular absentees. With the help of this technological approach, any students remain absent for three classes for a day, the automated message will be reached to the parents of the student.

Examination Committee: It looks after the successful conduct of Internal Assessment and Semester Exams.

Likewise, Anti-Ragging Committee, RUSA Committee, Staff-Student Grievance Committee, Website Committee, Internal Complaints Committee play their respective roles.

Admission Committee as a Case Study:

The Principal calls the admission committee meeting at the end of previous academic year, representatives of each department are involved in admission committee. The admission procedure is framed keeping into consideration the various rules and regulations of the Government of Karnataka and Karnatak University. At the beginning of academic year the Principal addresses the admission committee members about admission procedure and amendments.

Each and every member of the committee is empowered with certain authority. Through participative management every committee member gets opportunity to contribute in admission process.

Admission process: Wide publicity is given through news papers,

college website and social media for admission. The admission process starts with the issue of prospectus.

- Issue of prospectus
- Meet minimum entry requirement for chosen course
- Fill Application Form
- Preparation and display of Merit List
- Counselling of the students on the basis of merit list and choice of subject combination
- Approval from the Principal
- Payment of admission fees in the office

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/preface/ |
| Upload any additional information | View File |

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Perspective Plan of the Institution are;

1. Establishment of coaching centre for various competitive examinations. For example; IBPS coaching classes, SSC, KPSC, Civil Services etc.
2. Establishment of M.Com programme.
3. Upgradation of Computer laboratories.
4. Procurement of Smartboards.
5. Mounting of CCTV for entire campus and hostel for security purpose.
6. Digging of 02 open wells in college campus and ladies hostel premises for supply of sufficient drinking facilities.

7. Installation of Purified Water Supply system.
8. Fixing of vitrified tiles in second floor.
9. Renovation of multipurpose auditorium.
10. Upgradation of Library
11. Conduct of On-campus interview.
12. Augmentation of sufficient learning resources and many more.

For any plan of the Institution to be implemented, this has to be brought to the notice of our Management and inturn Management involves wherever their role is needed to be essential and also guide the institution for strengthening on various aspects. Example of the proceedings are highlighted here below;

Renovation of Auditorium:

The physical/infrastructural requirement of our institution will be decided upon by the Principal in consultation with IQAC priority wise.

The Principal prepares the proposal of requirement and places it before the Management Sub-Committee.

The Sub-Committee peruses and if convinced, passes the resolution giving assent and it will be sent to Building Committee.

is then will be sent to Standing Committee.

The Standing Committee gives approval and invites tender and the tender with lowest quotation and also reputation of the contractor finalises the same and the work order will be issued accordingly.

The building committee visits the site regularly and inspects the work in progress to ensure that time bound is ensured.

The Building Committee comprises of Architect and Engineers. It will prepare an estimate and blueprint. It

| File Description | Documents |
|--|---------------------------|
| Strategic Plan and deployment documents on the website | View File |
| Paste link for additional information | Nil |
| Upload any additional information | View File |

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Management Sub-Committee is the Apex body. It meets periodically and makes all major policy decisions regarding finance, faculty recruitment, infrastructure development and performance evaluation of Teaching and Non-Teaching Staff.

The college strictly adheres to rules and regulations laid down by the competent authorities like U.G.C, Government of Karnataka and University etc. to recruit staff. As and when vacancy arises due to retirement, introduction of new subject, under the strict instruction of the management, college recruits competent and qualified staff even before the filling up of regular vacancy by Government of Karnataka. To fill up the vacancy, advertisement is published in local news papers.

As and when the promotion is due, the management act upon immediately. The management provides a facility of annual increment and pay remuneration for the valuation of Internal Assessment papers to the management staff.

To cater the financial needs, the membership of Employee Co-Operative Society has been extended to staff appointed by management also.

| File Description | Documents |
|---|---|
| Paste link for additional information | http://mesccsirsi.co.in/service-rules/ |
| Link to Organogram of the institution webpage | http://mesccsirsi.co.in/org-chart/ |
| Upload any additional information | View File |

6.2.3 - Implementation of e-governance in

B. Any 3 of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

| File Description | Documents |
|--|---------------------------|
| ERP (Enterprise Resource Planning)Document | No File Uploaded |
| Screen shots of user inter faces | View File |
| Any additional information | No File Uploaded |
| Details of implementation of e-governance in areas of operation, Administration etc(Data Template) | View File |

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Facilities for Teaching and Non Teaching staff :

The college is concerned about the well-being of its entire teaching and non teaching staff. Some of the major welfare for the staff are highlighted here below.

1. Types of leave provided:
Types of leave
Teaching
Non-Teaching
Staff
Management
Casual leave

15 days per annum

15 days per annum

15 days per anum

Earned leave

10 days per annum

30 days per annum

10 days per annum

by management. This facility helps employees save a fraction of their salary every month so that they can use the same in an event that the employee is temporarily or no longer fit to work or at retirement.

3. Annual weightage in monetary terms to management staff: Annual weightage in the form of additional increment will be given to those who have successfully cleared NET, SLET examinations.

4. ESI facility: ESI facility will be provided to management staff. It's a type of social security scheme which oversees the provision of medical and cash benefits to the employees and their family. Two of our management staff has been benefited by this scheme.

5. Group insurance: Group insurance facility is also provided. It results in greater employee commitment and satisfaction.

6. Employee's co-operative society: It caters to the urgent financial needs of the staff. Earlier the membership was limited to only Permanent staff, Now steps have been taken to extend this facility to management staff also.

7. Maternity leave: The institution is providing maternity leave facility to its female staff. They are entitled to 90 days of leave along with their salary. One of our faculties has been benefited by this facility.

8. Conducive environment for working: There is conducive work environment characterized by adequate seating, lighting and washroom facilities.

Canteen facility in campus with separate enclosure for ladies and staff: Hygienic canteen facility is available in the campus at reasonable rate for both teachers and students.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/facilities-for-teaching-and-non-teaching-staff/ |
| Upload any additional information | No File Uploaded |

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

| File Description | Documents |
|---|---------------------------|
| Upload any additional information | No File Uploaded |
| Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template) | View File |

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

| File Description | Documents |
|--|---------------------------|
| Reports of the Human Resource Development Centres (UGCASC or other relevant centres). | No File Uploaded |
| Reports of Academic Staff College or similar centers | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template) | View File |

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

| File Description | Documents |
|---|---------------------------|
| IQAC report summary | No File Uploaded |
| Reports of the Human Resource Development Centres (UGCASC or other relevant centers) | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Details of teachers attending professional development programmes during the year (Data Template) | View File |

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The Institution has a 5 Tier System for evaluating the performance of Teaching and Non-Teaching Staff. The evaluation process passes through 5 stages.

Self Evaluation

Evaluation by Head of the Department Remarks by the Principal

Remarks by the Sub Committee Remarks by the Management

1) Every faculty member at the end of the academic year has to fill up the self evaluation report. The report covers personal information and academic aspects such as subject taught, feedback about the students, conductance of co-curricular activities etc.

2) The Head of the Department thoroughly analyses the report and puts remarks on it and the same will be submitted to the Principal.

3) Subsequently, Principal goes through the report and he puts his remarks if needed and passes it to the sub -committee

4) Sub-committee put remarks if needed and hand over it to the management.

5) Finally, in consultation with the Principal, the Management gives suggestions for improvement.

Feedback about teachers is collected from the students through feedback forms in which they are asked to give their responses to questions covering different aspects of teachers' performance. Students are assured of the confidentiality of the report and they are encouraged to express their opinions freely and objectively.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/performance-appraisal-2/ |
| Upload any additional information | No File Uploaded |

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The financial accounts of our institution are audited every year by the certified Chartered Accountant. The

financial auditor vouches and submits the Audit Report to the management together with the Auditor's

observations. The management gives necessary instructions to the Principal to plug the lacunae in maintenance of our financial accounts.

In addition to the regular internal audit conducted every year, the government machinery also conducts periodical financial audit and the report will be submitted to the government.

The accounts of National Service Scheme are audited every year. In respect of UGC grants, the utilisation report of purchases duly signed by the chartered accountant has to be sent to the UGC.

Minor errors of omission and commission pointed out by the audit team are rectified and steps are taken to avoid recurrence of such errors. To maintain transparency the transactions are carried through cheque/draft. No external audit has been conducted during last 5 years.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/audit-report/ |
| Upload any additional information | View File |

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

| File Description | Documents |
|---|---------------------------|
| Annual statements of accounts | No File Uploaded |
| Any additional information | No File Uploaded |
| Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template) | View File |

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The mobilization of funds and the effective utilization of resources are discussed in college sub committee

meeting. If no conclusions are arrived it is forwarded to standing committee and for further conclusions, if necessary, the file is forwarded to governing council which is the supreme authority.

The college collects fees from the students as per the direction of University and the Government of Karnataka.

The collected amount is utilised as per the prescribed set of norms.

The institution also collects funds contributed by Philanthropists and Alumni. Such funds will be utilised as endowment prizes.

The college receives salary support from the government for Grant-in-Aid posts in teaching and non teaching.

To pay salary of staff appointed by management, the management mobilises funds which will be used for salary as well as development of infrastructure.

| File Description | Documents |
|---------------------------------------|------------------|
| Paste link for additional information | Nil |
| Upload any additional information | No File Uploaded |

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC frequently conducts meetings with its functionaries and chalks out concrete scheme of action and strategies for improved quality operative mechanism. It discusses about the improvement to be implemented in ICT and the various infrastructure requirements comprising of improvement of auditorium, additional computer systems to be installed, installation of CCTV camera, need based repairs to the building, etc.,

Two practices institutionalized are explained below.

Remedial Classes:

The college has practice of conducting remedial classes to the pupils who are experiencing difficulties in specific subjects and these classes will be extended to the students who couldn't attend the regular classes due to some or other reasons. For instance, College follows open end policy in admission. Because of this policy there are chances that some students are admitted to the college after clearing supplementary examinations. To bridge the gap of classes lost due to the late admission of the students, these remedial classes are of a great help.

In house seminar:

IQAC plays a significant role in conducting In House Seminar. The conductance of In house seminar aims

to provide pupils with the space to reflect on their career goals within the context of future expectations and to support preparation for developing their career.

To build entrepreneurial skills, College has conducted seminar on "Interaction with entrepreneur". To keep pace with the competitive world, the college organises various seminars. College has conducted the seminar on "Career Opportunities in Commerce field".

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/preface/ |
| Upload any additional information | No File Uploaded |

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college asks the teachers to prepare teaching plan. Every year the Principal constantly monitors the teaching learning process. Once in a year a joint meeting of the faculty will be convened and conducted with the management to set right the grievances of the teachers and how to overcome the practical difficulties faced by the teachers in enhancing the quality initiative. With the help of IQAC, Business Lab has been introduced for conducting practical classes.

Two examples are explained below:

Student appraisal of the teacher and feedback analysis:

This report covers academic aspects such as subjects taught, syllabus completion, teaching techniques used and learning methodology used like group discussions, tutorials, seminars, etc

Feedback about teachers is collected from the students. These feedback responses are carefully studied by IQAC and their findings are communicated to the principal who conveys the suggestions to individual teacher for improving their performance.

Overall development and Participation of Students At the beginning of the academic year, faculty members submit their teaching plans. Every faculty maintains work diary. To support effective learning process, attendance committee will collect daily attendance report and submits it to the concerned clerk in turn it will be submitted to the principal. The students with the shortage of attendance could be asked to accompany their parents to know the exact reason for their absence.

| File Description | Documents |
|---------------------------------------|---|
| Paste link for additional information | http://mesccsirsi.co.in/preface/ |
| Upload any additional information | No File Uploaded |

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

| File Description | Documents |
|--|---|
| Paste web link of Annual reports of Institution | http://mesccsirsi.co.in/igac-minutes/ |
| Upload e-copies of the accreditations and certifications | No File Uploaded |
| Upload any additional information | No File Uploaded |
| Upload details of Quality assurance initiatives of the institution (Data Template) | View File |

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Life on campus comes with newfound excitement and fun, particularly for students living away from home, but it may also come with some risks. College and hostel life introduces new environments, new experiences, and new people, but it also creates new challenges inside and outside the classroom and hostels as well. Whether big or small, rural or urban, personal safety and security on campus are big concerns for teaching, non-teaching staffs and management of the educational institutions.

In our college, we emphasises more on student's safety and security. For the same purpose, anti-ragging committee has been formed as per the guidelines and the caution board is displayed at our institution, which reads as, "Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, including in rowdy or undisciplined activities which cause or is likely to case annoyance, hardship or psychological harm or to raise fear or apprehension, there of in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or

generating a sense of shame or embarrassment. So as to adversely effect the physique or psyche of a fresher or a junior students.

Further, college has mounted surveillance cameras in classes, corridors and at hostel also. For the safety and hygiene of girl students at college and hostel, advanced napkin vending machines

has been installed and warden ensures the periodical refilling. With the keen supervision of warden, nutritious, clean and hygienic food is provided to the students residing at hostel. To ensure this, warden tastes and test the food before providing it to the students. To ensure the safety and security of the hostel inmates, separate hostel committee has been formed and which is highly vigilant throughout the year. Security personnel are appointed and they provide security services 24*7 to our hostel.

Our teaching and non-teaching staff closely monitor and address grievances of students if any. Grievances may be in terms of monetary, in terms of inferiority complex due to lack of English language skills etc. But our college staffs always stand by students whenever they are in need of it. A mentoring system has also been following in the institution for this purpose. Every teacher is allotted with 60 students .

We have provided a common room for girl students, which is well equipped with napkin vending machine, first aid kit with necessary medicines, resting bed and blankets.

| File Description | Documents |
|--|---|
| Annual gender sensitization action plan | http://mesccsirsi.co.in/gender-equality/ |
| Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information | http://mesccsirsi.co.in/gallery/facilities-to-lady-students/ |

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

| File Description | Documents |
|--------------------------------|---------------------------|
| Geo tagged Photographs | No File Uploaded |
| Any other relevant information | View File |

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste

management Biomedical waste management E-waste management Waste recycling system
Hazardous chemicals and radioactive waste management

We are proud to say that minimal waste is generated in our campus. Waste generated in the campus is segregated as e-waste and solid waste. Old computers and other electronic gadgets and equipments are sold to junk dealers dealing with e-waste management. Students are asked to dispose waste only in the designated bins. All classes are provided with dustbins for solid waste disposal. Old newspapers, Books, used water bottles etc are sold to vendors dealing in recycling. College has plans to make the campus plastic free in the near future.

Students are encouraged to donate their unused notes and blank papers to under privileged and needy students in and around the city in association with many NGOs. For the same purpose, we have placed a carton box in our college in which students put their unused papers and note books.

| File Description | Documents |
|---|------------------|
| Relevant documents like agreements / MoUs with Government and other approved agencies | No File Uploaded |
| Geo tagged photographs of the facilities | No File Uploaded |

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

| File Description | Documents |
|---|---------------------------|
| Geo tagged photographs / videos of the facilities | No File Uploaded |
| Any other relevant information | View File |

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles

C. Any 2 of the above

| 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping | |
|---|------------------------------|
| File Description | Documents |
| Geo tagged photos / videos of the facilities | No File Uploaded |
| Various policy documents / decisions circulated for implementation | No File Uploaded |
| Any other relevant documents | View File |
| 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution | |
| 7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities | D. Any 1 of the above |
| File Description | Documents |
| Reports on environment and energy audits submitted by the auditing agency | No File Uploaded |
| Certification by the auditing agency | No File Uploaded |
| Certificates of the awards received | No File Uploaded |
| Any other relevant information | View File |
| 7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : | D. Any 1 of the above |

| Human assistance, reader, scribe, soft copies of reading material, screen reading | |
|---|---------------------------|
| File Description | Documents |
| Geo tagged photographs / videos of the facilities | View File |
| Policy documents and information brochures on the support to be provided | No File Uploaded |
| Details of the Software procured for providing the assistance | No File Uploaded |
| Any other relevant information | No File Uploaded |
| 7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words). | |
| <p>Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college to promote harmony towards each other. Commemorative days like Women's day, Yoga day and many other events are celebrated in the college. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance redressal cells in the institute like Student grievance redressal cell, Women grievance redressal cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of ethics for students and a separate code of ethics for teachers and other employees which have to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities. For the patients also, the institute reaches out to community for providing better health care. Since the institution is situated near to many hospitals and health care centres, employees and students are always in the verge to donate blood whenever there is a requirement. All these activities are undertaken irrespective of caste, creed, colour, sex or socioeconomic background.</p> | |

| File Description | Documents |
|--|---------------------------|
| Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution) | View File |
| Any other relevant information | No File Uploaded |

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

M.E.S. College of commerce takes pride in the fact that apart from preparing a sound academic foundation of the student community; the college constantly works upon to develop them as better citizens of the country. In this regard, the institute, apart from imparting professional legal education, inculcates a feeling of oneness among the student community through various practices and programs. Various faculties have always been in the practice of organizing activities that not only initiate but also motivate the students to adopt various practices that promote the "Unity in Diversity" of our motherland. The College ensures that the students participate very enthusiastically in all such activities. Since the last five years, the college has strived forward with great effort to increase the level of awareness and appropriate practices amongst the students with regard to the following areas:

1. National Identities and Symbols: The College has always taken various direct and indirect steps which promote the awareness about various National Identities and Symbols. The College celebrates the Independence Day & Republic Day with great pomp and vigour. Institution organizes and celebrates the Constitution Day on an annual basis and thus contributes to the spreading of Constitutional values and ideals.

2. Fundamental Duties and Rights of Indian Citizens: The Institution has organized various academic and co-curricular activities for the propagation of the Fundamental Duties and Rights of the Indian citizens. The students of have enthusiastically participated in various programs like:

a. Academic programs like Seminar, Conferences, Expert talks, etc which have enriched the awareness about these aspects.

b. Various activities like poster making competition, etc.

c. Organizing Annual Competitions on various contemporary legal issues.

d. Organizing various forms of legal aid and legal awareness camps to impart awareness of such issues.

3. Constitutional Obligations: Our institute has organized student centric activities like paper, poster & essay competition displays at annual Synergy event etc which have always received huge participation from the students and promoted their awareness about various aspects of Indian citizenship. List of various activities conducted in the Institute for inculcating values for being responsible citizens as reflected in the Constitution of India are given below:

1. Independence Day
2. General assembly
3. Guest lecture on Duties and Responsibilities of Citizens
4. National Voters day
5. Republic Day
7. Special lecture on 'Conservation of natural resources
8. Special talk on Consumer Rights
9. Awareness on Higher Education and voting rights
10. Yoga Day

| File Description | Documents |
|--|---|
| Details of activities that inculcate values; necessary to render students in to responsible citizens | http://mesccsirsi.co.in/gallery/programme-related-constitution-values-rights-and-responcibilities/ |
| Any other relevant information | Nil |

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The

C. Any 2 of the above

Code of Conduct is displayed on the website
There is a committee to monitor adherence to the Code of Conduct
Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

| File Description | Documents |
|--|---------------------------|
| Code of ethics policy document | View File |
| Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims | No File Uploaded |
| Any other relevant information | View File |

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

To keep the memories of the great Indians personalities, college organizes birth and death anniversaries of national leaders and all the motivational great personalities of India. Ambedkar Jayanti, Kanakadasa Jayanti, Valmiki Jayanti, to remember their work, sacrifice and dedication towards the nation, state, literature etc .The birth and death anniversaries are also celebrated to inspire and motivate students about the love and affection towards nation. College also arranges different types of competitions like essay writing, debate and poster making competition for students to enhance their love and affection for country. These types of festivals help to maintain tolerance within students regarding different cultures, traditions, religions and their lifestyles.

Students become aware about how people from different communities come together and celebrate festivals. To maintain the integrity within the nation, college also gives holidays to celebrate religious festivals like Diwali, Muharram, Christmas, Dussera, Mahashivratri, Good Friday, Mahavir Jayanti, Bakri Id etc.

India is the only nation which has more than 18 official

languages. It's a diversified nation which is having number of religion ,castes,subcastes,culture and traditions, so it's very hard to maintain religious tolerance within our country. so celebrating these types of programmes help to maintain integrity within nation. On the celebration of death and birth Anniversary, College arranges some functions in which they perform Pooja of the idols or photo frame of the respective personalities.

The College Principal delivers valuable informative lecture regarding life values of that personality. This celebration builds nationalism between students which is very helpful and important to make a student good and responsible citizen. College promotes these types of program or activities which help to develop religious tolerance

| File Description | Documents |
|---|---------------------------|
| Annual report of the celebrations and commemorative events for the last (During the year) | No File Uploaded |
| Geo tagged photographs of some of the events | No File Uploaded |
| Any other relevant information | View File |

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

College has very many best practices for the effective delivery of curriculum and overall development of student career. Some of the practices are;

- (1) Well qualified, competent teachers.
- (2) Remedial Classes
- (3) Career Guidance Institute entitled, MES Career Guidance Institute.
- (4) Mentor system.
- (5) Outstanding academic result.
- (6) Facilitating financial support for needy students at the time

of admission.

(7) Endowment prizes.

(8) Arrange of Issuance of Buss Passes.

(9) Set of books for students in every semester.

(10) Employee Welfare i.e., PF, ESI, Group Insurance, Earned Leave, CL, Maternity Leave, etc., for management staff.

(11) Falicitating staff and students, Who have brought laurels to the college.

(12) Special care during illness of the students and staff.

(13) TA/DA facility for participation of Sports and Cultural events.

(14) Good amount of blood donation

(15) Sufficient learning resources

(16) Good number of cocurricular and extra curricular activities.

(17) Outstanding sem end result.

(18) Champions at Zonal, Inter Zonal, Youth Festival continuously.

(19) Parking, Canteen, Ladies' Hostel facility.

(20) Greenary atmosphere.

(21) Conducive atmosphere

Facilities for carrying out Research, Projects, Surveys.

(23) Safe Drinking water facility. (24)

Evidence:

(1) Mrs.Renita Dsouza was on maternity leave from April 1st, 2018.By date 3 months salary and ESI monetary benefit was credited to her account by ESI. The xerox copy of her SB account is appended herewith.

(2) Similarly Prof. Harsha Prabhu, working as an Assistant Professor is also the beneficiary of ESI facility. His wife was admitted at Manipal and nearly RS.1,23,000/- being the delivery charges and post-delivery paid to the hospital.

(3) Blood Donation

There are many hospitals situated near to our college. Whenever they are in need of blood for patients, they are always relying on our college blood donors.

Blood donation is one of the most important donation which can save one's life. The NCC cadets, NSS voluntaries and Red Cross and Youth Red Cross voluntaries and all the students of our institution are regularly donating their blood. We have conducted many blood donation camp, which is a very noble event of our college.

Our students are ready to donate their blood at any time during emergencies. The E-mail address and contact number have been recorded and maintained in the college to reach our students instantly.

| File Description | Documents |
|---|---|
| Best practices in the Institutional website | http://mesccsirsi.co.in/best-practices-and-institutional-distinctiveness/ |
| Any other relevant information | http://mesccsirsi.co.in/gallery/nss-ncc-red-cross/ |

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

We have produced N number of successful professionals like CAs, Lawyers, Management experts, Lecturers etc. We have students not only from Sirsi Taluk, but also from many places from various districts. Even though there are many other colleges situated in and around the city, number of student inflow to our college is increasing year on year, eventually our result also. Our college is equally encouraging curricular, co-curricular and social

activities.

VISION: Shaping the students with the educational inputs to meet the challenges of change in socio- economic environment

MISSION: Continuous upgradation of knowledge, skill and human values of our teachers and students.

We are very much aware of our responsibility to our students and do our very best to provide a most friendly and growth oriented ambience for them. We do everything in our capacity to ensure excellent standards that would secure them leadership in tomorrow's challenging world.

The vision behind the establishment of the college is to spread the light of knowledge and wisdom to kindle the ardour of faith does justice by Forming men and women for others who are:

Academically accomplished Emotionally balanced Morally upright

Socially responsible Ecologically sensitive Professionally dedicated

INTEGRAL FORMATION:

National Awareness is fostered through talks and seminars related to the building up of the nation and National Days are observed

NSS and NCC cadets involving in various social activities

Extension Activities and Outreach Programs are focused on the integral formation of the students **STRIVE FOR TRUTH AND SERVICE:**

We provide quality education to our students

Integrity and transparency are reflected in all the endeavours of the institution from the Admission process up to the conformant of Degree /placement and even beyond

The institution stands for humanity, for tolerance, for reason, for the adventure of ideas and for the search for truth. For this we create an environment that fosters teamwork, cooperation and mutual support

The institution believes in the policy of inclusion and promotes the nation building qualities of equality, justice and fraternity.

The commitment and the dedication of management and faculty members enabled the college to thrive well over the years. It is considered as leader in heralding best of education in commerce at university level. serve the cause of good education without exploiting the ignorance of people. Later We felt the necessity of post-graduation in commerce and established M.com during the year 2013-14 to promote higher education in commerce as priority area. Our institution, through quality education lays better foundation to students aspiring for professional courses like CAs, CMA, CS, MBA and others. In spite of great demand for the UG and PG offered, our institution sticks to its vision of providing the need based education at affordable charges. Therefore, the thrust area of the management of the institution is to serve people of oppressed categories without exploiting them under the pretext of quality education. In addition, the management distributes scholarships

Our institute offers quality education by charging less fees. It is possible only when the institution wants to

| File Description | Documents |
|--|---------------------------|
| Appropriate web in the Institutional website | View File |
| Any other relevant information | No File Uploaded |

7.3.2 - Plan of action for the next academic year

- Construction of independent Library Building.
- Automation and digitalization of Library.
- Installation of LCD Projectors in all the class rooms.
- Addition of CC cameras in the campus.
- Beautification of campus.
- Laying down of vitrified tiles in second floor.
- Extension of vehicle parking.
- Supply of Mid-day meals at minimum reasonable cost.
- Organising webinars, Essay and Quiz competitions.
- Orgnising national level seminars and conferences.

NAAC